



Town of Ponce Inlet
 Planning & Development Dept.
 Building Department Office
 4300 S. Atlantic Avenue
 Ponce Inlet, FL 32127
 386-236-2182 (voice)
 386-236-2190 (fax)

**DEVELOPMENT/CONSTRUCTION
 PERMIT APPLICATION**
**For More than one Trade Pursuant to Chapter 18,
 Article I through XII Code of Ordinances**

DATE SUBMITTED: _____ **FEE PAID:** ____
PERMIT # _____
FAST-TRACK? Yes _____ No _____
FLOOD ZONE: _____ **ZONING CLASS:** _____

Please Note: Failure to fully complete all applicable items will result in the application being deemed incomplete and no further action will be taken.

NOTE: Permits requiring approval from state or federal agencies will be issued conditioned on those permits being obtained **prior to commencement** of any work.

SECTION 1: PROPERTY INFORMATION					
Property Address					
Tax Parcel Number		Subdivision			
SECTION 2: PROPERTY OWNER INFORMATION					
Name:		Email			
Phone:		Fax			
Address:					
City:		State		Zip:	
SECTION 3: CONTRACTOR INFORMATION					
License Number:		Email			
Company Name:					
Licensee Name:		Phone			
Address:		Fax			
City:		State		Zip:	
SECTION 4: COMPLETE DETAILED WORK DESCRIPTION					
Complete and Detailed Description of Work (including dimensions, square footage, length, height, etc):					
Total Contract Cost: \$					
SECTION 5: FLOOD ZONE					
Existing Finished floor elevation:			Proposed Finished Floor elevation:		
SECTION 6: COMPLIANCE WITH TOWN'S CODES, LUDC, & COMPREHENSIVE PLAN - PLANNING & ZONING					
When required: Planning & Zoning must review and approve this application prior to issuance of a Construction permit.					
Planning & Zoning review and approval required: Yes [] No []					
Approved: [] Approved with Conditions: [] Denied: []					
Planning & Zoning Approval: _____, Date _____					
Reviewer					

[] Lien Law Information disseminated to contractor and mailed to property owner. _____

2014 5th Edition Florida Building Code, NFPA 70 NEC 2011
 Continued on reverse side. Add additional trades that will be working under this permit on page 2.

SECTION 7: COMPLIANCE WITH FLORIDA BUILDING CODE – BUILDING DIVISION	
Check all that apply for this permit	
Commercial <input type="checkbox"/> Residential <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Demolition <input type="checkbox"/>	
Building <input type="checkbox"/> Electrical <input type="checkbox"/> Gas <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing <input type="checkbox"/> Roofing <input type="checkbox"/> Dock <input type="checkbox"/> Pavers <input type="checkbox"/>	
Boathouse <input type="checkbox"/> Boat Slip <input type="checkbox"/> Pier <input type="checkbox"/> Mooring Poles <input type="checkbox"/> Driveway <input type="checkbox"/> Shed <input type="checkbox"/> Other <input type="checkbox"/>	
SECTION 7: ELECTRICAL	SECTION 8: PLUMBING
Company:	Company:
License Number	License Number:
Phone:	Phone:
Existing service AMP size:	Number of fixtures replaced?
New service AMP size:	Number of new fixtures?
Remodel: Number of circuits added	Check one: City Sewer <input type="checkbox"/> Septic System <input type="checkbox"/>
Remodel: Number of fixtures added	
Total Cost for this work: \$	Total Cost for this work: \$
SECTION 9: MECHANICAL	SECTION 10: ROOFING
Company:	Company:
License Number	License Number
Phone:	Phone:
Check one: New <input type="checkbox"/> Replacement <input type="checkbox"/>	Type of material:
Total cost for this work: \$	Total cost of this work: \$
SECTION 11: GAS	SECTION 12: ADDITIONAL TRADE
Company:	Company:
License Number	License Number
Phone:	Phone:
Check one: New <input type="checkbox"/> Replacement <input type="checkbox"/>	Type of Work?

Application is hereby made to obtain a Development/Construction Permit from the Planning & Development Department of the Town of Ponce Inlet, Florida to perform the type of work indicated herein. I certify that no work or installation has commenced **PRIOR** to the issuance of the requested Permit and, if so, then I will pay **additional fees per the Town regulations**. I further certify that all work will be performed to meet all applicable laws, rules and codes regulating construction and development in this jurisdiction. I understand that a separate Permit must be secured before any work for building, electrical, mechanical, plumbing, excavation & grading, sign installation, soil erosion control, tree removal, wells, pools, accessory buildings, seawalls & docks, or any other land disturbance activities. **Owner's Affidavit: I certify that all the foregoing information is accurate and all work will be done in compliance with all of the applicable laws, rules and codes regulating zoning and construction in Ponce Inlet, Florida.**

WARNING TO OWNER: Your failure to record a Notice of Commencement (NOC) may result in your being required to pay DOUBLE fees for improvements to your property. If you intend to obtain financing, please consult your lender or attorney before recording your NOC.

STATE OF FLORIDA

COUNTY OF VOLUSIA

TOWN OF PONCE INLET

Signature of Owner (required)

Signature of Contractor

Subscribed and sworn to (or affirmed) before me on _____, 20__
by _____. He / She is personally known to me or
has presented _____ as identification.

SEAL / STAMP
Notary Signature:

Application Approved By: _____, **Building Official** **Date:** ____/____/____

Approved by: _____, **Fire Marshal** **Date:** ____/____/____

Additional Conditions Attached