



TOWN OF PONCE INLET

MEMORANDUM

TO: Jeaneen Clauss, Town Manager

FROM: Chief Dan Scales

DATE: February 13, 2012

RE: January 2012 Monthly Report

I am attaching reports from each shift as to their individual activities for the month of January as well as a monthly report from the Fire Marshal and the operational volunteers.

Please feel free to contact me if you would like to discuss any items listed on the various reports

Attachments



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lt. Derek George

DATE: February 10, 2012

RE: A-Shift January 2011 Monthly Activity Report

Completed Projects:

1. Fire prevention training
2. Restocked supplies
3. Washed all bedding
4. Organized supply cabinets
5. Cleaned Marine 78

Ongoing Projects:

1. Community health (B.P.s).
2. Plan reviews.
3. Community CPR / AED.
4. Fire inspections

Upcoming Projects:

1. Hydrant Maintenance.
2. Ladder testing
3. Hose testing

New Equipment put in service:

1. None

Completed Training:

1. ACLS Training
2. Driver's training.
3. Firefighter fitness training.
4. Pediatric emergencies
5. EMS training (Trauma).
6. Tools and equipment
7. Fire Training.
8. Elevator training



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: February 7, 2012

RE: B-Shift January 2012 Monthly Activity Report

Completed Projects:

1. Quartermaster ordering
2. Marine 78 repaired and back in service
3. Medtronics maintenance on LifePaks
4. Installed shelves in Quartermaster room

Ongoing Projects:

1. Apparatus Maintenance issues
2. Driver Engineer Training
3. Volunteer Firefighter training
4. Uniform and bunker gear ordering
5. Target Safety classes

Upcoming Projects:

1. Ladder Testing
2. Hose testing on Engine 178

New Equipment put in service:

1. Bunker gear
2. New style Uniform shirts

Completed Training:

1. Driver's training
2. Volunteer Oberst has completed Paramedic school

Upcoming Training:

Daily fitness training every shift



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lieutenant Susanne Williams

DATE: 02-05-2012

RE: December Monthly Report for C Shift

Month: January

Year: 2012

All Shifts-

Total calls: 31

Number of Fire Calls: 17

Number of EMS Calls: 14

Number of Mutual Aid Given Calls: 0

Number of Mutual Aid Received Calls: 0

Automatic aid given: 1

Automatic aid received: 0

Completed Projects:

- Small engine maintenance
- EMS and ACLS drugs restocked.
- Read and reviewed MOG
- Quality Assurance
- Flu Shots
- DEA License renewed

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Transport training
- EMS List
- Small engine
- Truck Maintenance

Upcoming Projects:

- Protocols
- Truck Maintenance
- Hose Testing
- Hydrant Maintenance
- Annual Stretcher Maintenance

New Equipment put in service:

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Department policies
- Physical training
- Computer training
-

Upcoming Training:

- Target Safety
- Transport training
- Physical Training

Note:



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lt. Derek George, Fire Marshal

DATE: February 10, 2012

RE: Fire Marshal's January 2011 Monthly Activity Report

Completed Inspections:

1. Lighthouse
2. Parasail Rental and gift shop
3. Atlantica condominium office

Plan Reviews:

1. 4561 S. Atlantic Ave (garage enclosure)
2. Marine science center (door addition / window observation area)

Business Tax:

1. Eastwinds Condominium
2. Lighthouse
3. Jerry's Restaurant
4. Atlantica Condominium

Fire Marshal Meeting attended at Shores



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: FF/PM Humphries

DATE: 2/01/2012

RE: Operational Volunteers monthly report January

Ops Volunteers hours logged:

Shawn Genovese-

Excused from req. due to participation in medic school

Jarred Mauney-

Excused from req. due to participation in medic school

Dakota Ramos-

20 hours

1/13/12

Jeremiah Mills-

24 hours

1/16/12

Brad Jarvis-

24 hours

1/26/12-12 hours

1/30/12-12 hours

Kyle Oberst-

24hours

1/4/12

1/26/12

Matthew Gillespie-

31 hours

1/16/12-11 hours

1/28/12-12 hours

1/31/12-8 hours