



TOWN OF PONCE INLET

MEMORANDUM

TO: Jeaneen Clauss, Town Manager

FROM: Chief Dan Scales

DATE: December 11, 2012

RE: November 2012 Monthly Report

I am attaching reports from each shift as to their individual activities for the month of November as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of November 2012.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	2
Total Fires	2
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	17
Non-Emergency Transport Calls (included in EMS Calls)	12
Transported to Daytona Beach Halifax	7
Transported to Port Orange Halifax	5
Other Medical Incidents	5

Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	8
Total Service Calls	8
Total Good Intent Calls	1
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	0
Other False Alarms	0
Total False Alarms	1
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	31



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lt. Derek George

DATE: December 06, 2012

RE: A-Shift November 2012 Monthly Activity Report

Completed Projects:

1. Kyle cleared as Paramedic
2. Restocked supplies.
3. Organized supply cabinets.

Ongoing Projects:

1. Community health (B.P.s).
2. Pre-fire planning.
3. Community CPR / AED.
4. Fire Inspections

Upcoming Projects:

1. Hydrant Maintenance.
2. Ladder testing

New Equipment put in service:

1. None

Completed Training:

1. Infection Control.
2. Driver's training.
3. Firefighter fitness training.
4. ALS Drugs
5. EMS training (Trauma).
6. CPR / AED.
7. Fire Training (rope rescue).



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: Dec 9, 2012

RE: B-Shift, November 2012 Monthly Activity Report

Completed Projects:

1. Quartermaster ordering
2. NIFRS reporting
3. SCBA bottle repaired and back in service
4. *Paramedics administered Flu shots to Town staff*
5. *FM-78 vehicle in service and cared for by "B" shift*
6. *Installed new inverter in Engine 78*
7. *Wrote informational summary of dock fire incident for Fire Marshall*

Ongoing Projects:

1. Target Safety classes
2. Driver Engineer Training
4. Uniform ordering
5. SCBA maintenance

Upcoming Projects:

1. *Vehicle maintenance*

New Equipment put in service:

1. *N/A*

Completed Training:

1. Pump and driver training
2. Monthly Leadership Training for Lt. Young

Upcoming Training:

Daily fitness training every shift



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lieutenant Susanne Williams

DATE: 12-04-2012

RE: November Monthly Report for C Shift

Month: November

Year: 2012

Completed Projects:

- Small engine maintenance
- EMS and ACLS drugs restocked.
- Quality Assurance
- Hose Testing Policy
- Hydrant List

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Leadership class
- Compliance manual
- Web PCR

Upcoming Projects:

- Old Paperwork upstairs
- Update Map
- Reconnecting EKG Transmissions

New Equipment put in service:

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Pump Training
- Department policies
- Computer Training

- Physical training
- Protocol Training
- Small Engine Training

Upcoming Training:

- Target Safety
- Physical Training
- Leadership Training
- BA courses



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: Lt. Derek George, Fire Marshal

DATE: November 6, 2012

RE: Fire Marshal's November 2012 Monthly Activity Report

Completed Inspections:

4301 S. Peninsula Drive

4535 S. Atlantic Ave

Plan Reviews:

4616 S. Atlantic Ave Unit #2

4535 S. Atlantic Ave. Fire Door replacement

Business Tax:

Completed 2 Business Tax Receipts



TOWN OF PONCE INLET

MEMORANDUM

TO: Chief Dan Scales

FROM: FF/PM Humphries

DATE: 12/01/2012

RE: Operational Volunteers monthly report November

Ops Volunteers hours logged:

Shawn Genovese-
0 hours

Jarred Mauney-
0 hours

Dakota Ramos-
0 hours

Jeremiah Mills-
24 hours logged
11/20,11/29

Matthew Gillespie-
24 hours logged
11/14