



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE- OFFICE OF THE FIRE CHIEF

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Jeaneen Clauss, Town Manager

FROM: Chief Dan Scales

DATE: January 8, 2013

SUBJECT: December 2013 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of December as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of December 2013.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	1
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	1
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	
Total Transport Calls (included in EMS Calls)	17
Transported to Daytona Beach Halifax	6

Transported to Port Orange Halifax	11
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	0
Other Medical Incidents	4
Total Hazardous Conditions (No Fire)	1
Cover Assignment, Standby, Move up	0
Other Service Calls	7
Total Service Calls	7
Total Good Intent Calls	4
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	4
Other False Alarms	0
Total False Alarms	5
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	1
Grand Total	40



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TO: Dan Scales, Fire Chief
FROM: Lieutenant Derek George
DATE: January 8, 2013
SUBJECT: A-Shift December 2013 Monthly Activity Report

Completed Projects:

1. Firefighting tactics training
2. Fire service construction review
3. Decorated boat and fire truck for Santa Run and Christmas parade
4. Completed Santa Run
5. Detailed Rescue 78

Ongoing Projects:

1. Community health (B.P.s).
2. Pre-fire planning.
3. Community CPR / AED.

Upcoming Projects:

1. Driver Engineer training
2. Fire alarm training
3. Firefighter rope rescue training
4. Rope and knots training
5. Vehicle extrication training

Completed Training:

1. ACLS drug dose training
2. Fire Pump and Driver's training
3. Firefighter fitness training.
4. Vehicle Maintenance Training
5. EMS training (Trauma)
6. Fire Training. Hydraulic calculations and water need
7. EMS report training (Transport Reports)



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TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: December 31, 2013

SUBJECT: December Shift Report for "B" Shift

Completed Projects:

- Assisted with Santa meeting at PICC
- Quartermaster orders
- EMS inventory and organization of Engine & Rescue 78
- NIFRS Yearly submittal
- Upgrades to Engine 78 mirrors
- Hiring board

Ongoing Projects:

- Target Safety modules and daily activity
- Vehicle Maintenance
- Quartermaster Activities
- Equipment Maintenance

Upcoming Projects:

- Welcome and training for new hire

New Equipment Put in Service:

- None

Completed Training:

- Ladder deployment
- Target Safety modules
- Leadership Training (Young)

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Dan Scales

FROM: Lt. Susanne Williams

DATE: 01-07-2014

SUBJECT: December Report for C Shift

Month: December Year: 2013

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Compliance manual

Upcoming Projects:

New Equipment put in service:

- Hazardous material cabinet

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Pump Training
- Physical training
- BA Courses

Upcoming Training:

- Target Safety
- Physical Training
- BA courses



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TO: Dan Scales, Fire Chief
FROM: Lieutenant Derek George, Fire Marshal
DATE: January 8, 2013
SUBJECT: December 2013 Fire Marshal Report

Completed Inspections:

- 4616 S. Atlantic Ave
- Towers Condominium Unit Remodel
- Eastwinds Condominium remodel

Plan Reviews:

- 4616 S. Atlantic Ave (Side B)
- Towers lanai remodel (Seven plan reviews)
- Oceanquest fire alarm replacement

Business Tax:

- Completed several business tax receipts.

Safety Survey / Pre-Fire Plan:

- 4621 S. Atlantic (wrote letter reference emergency lighting)
- Investigated complaint at Lighthouse Landing Restaurant reference to LP tanks

Miscellaneous:

- Detailed FM 78
- Fueled FM78
- NFPA 101 and NFPA 1 Review
- Filed fire alarm inspections from Giles electric



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TO: Chief Dan Scales

FROM: Jeni Trepasso, Administrative Assistant

DATE: December 31, 2013

SUBJECT: December Volunteer Report

Volunteer hours logged:

Dakota Ramos-

0 hours logged

Excused due to work schedule

Matthew Gillespie-

11 hours logged

12/7

Pete Steffen-

15 hours logged

12/7, 12/13