



TOWN OF PONCE INLET

# MEMORANDUM

**TO:** Jeaneen Clauss, Town Manager

**FROM:** Chief Dan Scales

**DATE:** February 7, 2012

**RE:** January 2013 Monthly Report

I am attaching reports from each shift as to their individual activities for the month of January as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of January 2013.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	18
Non-Emergency Transport Calls (included in EMS Calls)	14
Transported to Daytona Beach Halifax	5
Transported to Port Orange Halifax	9
Transported to Ormond Memorial	0
Other Medical Incidents	4

Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	2
Total Service Calls	2
Total Good Intent Calls	1
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	3
Other False Alarms	0
Total False Alarms	4
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	25



TOWN OF PONCE INLET

# MEMORANDUM

**TO:** Chief Dan Scales

**FROM:** Lt. Derek George

**DATE:** February 06, 2013

**RE:** A-Shift January 2013 Monthly Activity Report

*Completed Projects:*

1. Fire prevention training
2. Fire flow training
3. Completed monthly ALS/ EMS checks
4. Forwarded EMS supply order
5. Marine 78 to shop

*Ongoing Projects:*

1. Community health (B.P.s).
2. Plan reviews
3. Community CPR / AED.
4. Fire inspections

*Upcoming Projects:*

1. Hydrant Maintenance.
2. Ladder testing
3. Hose testing

*New Equipment put in service:*

1. None

*Completed Training:*

1. EMS Training
2. New Driver's training.
3. Firefighter fitness training.
4. Pediatric emergencies
5. EMS training (Stroke).
6. Tools and equipment
7. Fire Training.
8. Brush Fire Training



TOWN OF PONCE INLET

# MEMORANDUM

**TO:** Chief Dan Scales

**FROM:** Lt. Mike Young

**DATE:** Feb 4, 2013

**RE:** B-Shift, January 2013 Monthly Activity Report

*Completed Projects:*

1. Quartermaster ordering and issue
2. NIFRS reporting to State
3. New key fobs issued out to vehicles
4. Assisted with fire extinguisher inspections
5. Yearly and monthly volunteer reports

*Ongoing Projects:*

1. Target Safety classes
2. Driver Engineer Training
4. Uniform ordering
5. SCBA maintenance

*Upcoming Projects:*

1. *Vehicle maintenance*
2. *Yearly pump testing*

*New Equipment put in service:*

1. *N/A*

*Completed Training:*

1. Pump and driver training
2. Monthly Leadership Training for Lt. Young
3. Protocol updates test completed

*Upcoming Training:*

Daily fitness training every shift



TOWN OF PONCE INLET

# MEMORANDUM

**TO:** Chief Dan Scales

**FROM:** Lieutenant Susanne Williams

**DATE:** 02-05-2013

**RE:** January Monthly Report for C Shift

Month: January      Year: 2013

*Completed Projects:*

- Small engine maintenance
- EMS and ACLS drugs restocked.
- Quality Assurance

*Ongoing Projects:*

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Leadership class
- Compliance manual
- Web PCR
- Old Paperwork upstairs
- Reconnecting EKG Transmissions

*Upcoming Projects:*

- Hose Testing
- Hydrant testing
- Revamp EMS check list

*New Equipment put in service:*

*Completed Training:*

- EMS training
- Driver's training.
- Target Safety

- Pump Training
- Department policies
- Computer Training
- Physical training

*Upcoming Training:*

- Target Safety
- Physical Training
- Leadership Training
- BA courses



TOWN OF PONCE INLET

# MEMORANDUM

**TO:** Chief Dan Scales

**FROM:** Lt. Derek George, Fire Marshal

**DATE:** February 06, 2013

**RE:** Fire Marshal's January 2013 Monthly Activity Report

*Completed Inspections:*

1. 7-11 Food Store
2. 4525 S. Atlantic Ave Hydro Inspection
3. 4525 S. Atlantic Ave Sprinkler piping inspection
4. Observed standpipe at County Park (no inspection or involvement by PIFR)

*Plan Reviews:*

1. 4525 S. Atlantic Ave front lobby remodel

*Business Tax:*

Completed 6 business tax renewals

Completed annual Fire Marshal's Report



TOWN OF PONCE INLET

# MEMORANDUM

**TO:** Chief Dan Scales

**FROM:** FF/PM Humphries

**DATE:** 02/01/2013

**RE:** Operational Volunteers monthly report January

Ops Volunteers hours logged:

Shawn Genovese-

24 hours

1/25/13

Jarred Mauney-

0 hours- fourth month

Dakota Ramos-

31.5 hours

1/04/13, 1/18/13, 1/30/13

Jeremiah Mills-

0 hours logged

Matthew Gillespie-

12 hours logged

1/24/13

Peter Steffen-

11.5 hours logged

1/22/13, 1/30/13