



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE- OFFICE OF THE FIRE CHIEF

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Jeaneen Clauss, Town Manager

FROM: Chief Dan Scales

DATE: November 7, 2013

SUBJECT: October 2013 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of October as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of October 2013.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	
Total Transport Calls (included in EMS Calls)	12
Transported to Daytona Beach Halifax	4

Transported to Port Orange Halifax	7
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	1
Other Medical Incidents	7
Total Hazardous Conditions (No Fire)	1
Cover Assignment, Standby, Move up	0
Other Service Calls	7
Total Service Calls	7
Total Good Intent Calls	1
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	1
Other False Alarms	1
Total False Alarms	3
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	31



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TO: Chief Scales
FROM: Lieutenant George
DATE: November 6, 2013
SUBJECT: October 2013 Shift Report

Completed Projects:

1. Handled backboard warranty issue.
2. Hydraulic pump training.
3. Employee evaluations.
4. EMS protocol review and drug dose calculations.

Ongoing Projects:

1. Fire and EMS training.
2. Pre-fire walk through.
3. Target Safety.

Upcoming Projects:

1. Fire hydrant maintenance.
2. Annual fire inspections.

New Equipment put in service:

1. None.

Completed Training:

1. EMS training.
2. Fire prevention practices.
3. Motorcycle trauma training.
4. Driver's training.

Upcoming Training:

1. Rope rescue training.
2. Firefighter escape training



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TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: October 29, 2013

SUBJECT: September Shift Report for "B" Shift

Completed Projects:

- Assisted with Halloween Party set up, party and breaking down
- Stretcher repair
- Rescue 78 part improvements
- Assisted with Ponce Inlet Anniversary celebration
- Hydrant Maintenance and flow checks

Ongoing Projects:

- Target Safety modules and daily activity
- Vehicle Maintenance
- Quartermaster Activities
- Equipment Maintenance
- Volunteer program participation tracking
- SCBA Maintenance

Upcoming Projects:

- Mirror replacement for Engine 78

New Equipment Put in Service:

- New Spinal Immobilization Board

Completed Training:

- "Water on Fire" Fire suppression tactics class
- Target Safety modules

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Dan Scales

FROM: Lt. Susanne Williams

DATE: 11-05-2013

SUBJECT: October Monthly Report for C Shift

Month: October Year: 2013

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- Hydrants
- Flu Shots

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Compliance manual
- Maintenance on Hydrants

Upcoming Projects:

New Equipment put in service:

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Pump Training
- Flu Shot Training

- Physical training
- BA Courses
- Water On Fire Training

Upcoming Training:

- Target Safety
- Physical Training
- BA courses
- New MDT Policy Training



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TO: Chief Scales
FROM: Lieutenant George
DATE: November 06, 2013
SUBJECT: October 2013 Shift Report

Completed Projects:

1. Fire hydrant maintenance.
2. Hydraulic / fire flow training.
3. Employee evaluation John.
4. EMS training (COPD).
5. Halloween Event.
6. Employee flu shots.

Ongoing Projects:

1. Fire and EMS training.
2. Pre-fire walk through. Fire Inspections
3. Target Safety.
4. Disinfected R-78 and detailed inside and out.

Upcoming Projects:

1. Hire new Firefighter / Paramedic
2. Annual fire inspections.

New Equipment put in service:

1. None.

Completed Training:

1. Ropes and knots training.
2. Physical training.
3. Trauma (Impaled objects) training.
4. Driver's training.

Upcoming Training:

1. Rope rescue training.
2. Firefighter escape training.



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TO: Chief Dan Scales

FROM: Jeni Simken, Administrative Assistant

DATE: October 31, 2013

SUBJECT: October Volunteer Report

Volunteer hours logged:

Dakota Ramos-
15.5 hours logged
10/4

Matthew Gillespie-
23 hours logged
10/13, 10/25

Pete Steffen-
0 hours logged
Excused due to family issues