



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE- OFFICE OF THE FIRE CHIEF

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: March 12, 2013
SUBJECT: February 2014 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of February as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of February 2014.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0

Total Overpressure Rupture, Explosion, No Fire	0
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EMS Calls

Total Transport Calls (included in EMS Calls)	17
Transported to Daytona Beach Halifax	8
Transported to Port Orange Halifax	8
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	1
Other Medical Incidents	5

Total Hazardous Conditions (No Fire)	0
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Cover Assignment, Standby, Move up	0
Other Service Calls	9
Total Service Calls	9

Total Good Intent Calls	3
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Malicious False Alarms	0
System Malfunction False Alarms	0
Unintentional False Alarms	2
Other False Alarms	0
Total False Alarms	2

Total Severe Weather & Natural Disaster	0
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Total Special Incident Type	0
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Grand Total	36
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TO: Chief Scales
FROM: Lieutenant George
DATE: March 06, 2014
SUBJECT: February 2014 A-Shift Report

Completed Projects:

1. Replaced oxygen on R78
2. Built and installed EMS box in the back of FM78
3. Washed and detailed ATK78
4. Target Safety 2013 ISO
5. Washed and detailed R-78.
6. Monthly EMS check. New drugs in service

Ongoing Projects:

1. Fire and EMS training
2. Fire Inspections / Pre-fire safety walk through
3. Target Safety

Upcoming Projects:

1. Fire hose testing
2. Annual fire inspections

New Equipment put in service:

1. None

Completed Training:

1. Driver Engineer training
2. New employee training
3. Fire alarm training
4. Driver's training

Upcoming Training:

1. Brush Fire training

2. Motorcycle trauma training



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TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: March 7, 2014
SUBJECT: February Shift Report for "B" Shift

Completed Projects:

- Ballinger's Paramedic clearance with Dr. Springer
- EMS supplies ordering
- Life-Pak servicing
- 2013 Yearly Evaluation for Herren

Ongoing Projects:

- Target Safety modules and daily activity
- Vehicle & SCBA Maintenance
- EMS ordering and inventory Activities
- Equipment Maintenance

Upcoming Projects:

- More training for new hire and Medical Director sign off
- Hose testing
- ISO preparation

New Equipment Put in Service:

- Salvage Tarps

Completed Training:

- EMS protocol, vehicle and pump training
- Target Safety modules
- Leadership Training (Young)

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Dan Scales
FROM: Lt. Susanne Williams
DATE: March 11, 2014
SUBJECT: February 2014 C-Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- QM Orders
- Yearly Stretcher Maintenance
- Yearly LP12 Maintenance

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Compliance manual
- Quarter Master
- Hose Testing

Upcoming Projects:

- Capital Equipment
- Gateway
- Grant research

New Equipment put in service:

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Pump Training
- Physical training
- MC EMS Training

Upcoming Training:

- Target Safety
- Physical Training
- Wildland Fire Training
- Rapid Deployment Training



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TO: Chief Scales
FROM: Lieutenant George
DATE: March 06, 2014
SUBJECT: February 2014 Fire Marshal Report

Completed Inspections:

- 4641 S. Atlantic Ave #708
- 4535 S. Atlantic Ave Sprinkler Inspection
- Towers 800 Sprinkler Inspection
- Fire alarm inspection at Oceanquest
- Eastwinds fire alarm and emergency lighting final

Plan Reviews:

- 4525 S. Atlantic Ave Sprinkler Addition
- Tower lanais
- Hidden Treasure LP Gas Inspection (Non-Compliant)

Business Tax:

- *Completed miscellaneous Business Tax Receipts*

Pre-construction meetings:

- None

Miscellaneous:

- Built carpeted box and installed in FM-78
- Washed and fueled



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TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: March 12, 2014
SUBJECT: February 2014 Operational volunteer monthly report

Dakota Ramos - 24 Hours

- Station Duties, EMS checks, SCBA checks

Matt Gillespie - 22 Hours

- Station Duties, Stroke call, target safety, truck checks, Call for CPR in progress, trauma class at EVAC.

Pete Steffen – 24 Hours

- Station Duties, lighthouse training, protocol study, motorcycle accident training course