



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE- OFFICE OF THE FIRE CHIEF

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: July 7, 2013
SUBJECT: June 2014 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of June as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of June 2014.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	23

Total Transport Calls (included in EMS Calls)	21
Transported to Daytona Beach Halifax	12
Transported to Port Orange Halifax	9
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	0
Other Medical Incidents	2

Total Hazardous Conditions (No Fire)	0
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Cover Assignment, Standby, Move up	0
Other Service Calls	3
Total Service Calls	3

Total Good Intent Calls	1
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Malicious False Alarms	0
System Malfunction False Alarms	2
Unintentional False Alarms	3
Other False Alarms	0
Total False Alarms	5

Total Severe Weather & Natural Disaster	0
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Total Special Incident Type	35
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Grand Total	67
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TO: Chief Scales
FROM: Lieutenant George
DATE: July 02, 2014
SUBJECT: June 2014 Shift Report

Completed Projects:

1. Monthly EMS checks R-78 and E-78
2. Picked up and disinfected backboards
3. Washed and detailed R-78
4. Training new Police Officer (CPR/AED/ PPE/ Fire Extinguishers)
5. R-78 back to shop to adjust air suspension
6. Installed shotgun mounts in police vehicles
7. Plan Reviews
8. Fire inspections

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk through
3. Fire Inspector renewal / EMS Renewal

Upcoming Projects:

1. Fire Hydrant Maintenance
2. EMT / Paramedic Renewals

New Equipment put in service:

1. None

Completed Training:

1. Report training
2. Firefighting training
3. Wildfire training
4. Driver's training
5. Volunteer training

Upcoming Training:

1. Water Rescue



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TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: July 2, 2014
SUBJECT: June Shift Report for "B" Shift

Completed Projects:

- EMS ordering
- Rescue 78 sent in for additional lift-kit work
- All radios yearly services completed
- Completed Spec sheet and photos of response vehicles for V.C. Dispatch

Ongoing Projects:

- Target Safety modules and daily activity
- Vehicle & SCBA Maintenance
- EMS ordering and inventory Activities
- Equipment Maintenance

Upcoming Projects:

- Vehicle yearly services

New Equipment Put in Service:

- None

Completed Training:

- Ballinger completed Pump Operator training
- Target Safety modules

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: July 05, 2014
SUBJECT: June 2014 C-Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- QM Orders and distribution
- Treadmill

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Compliance manual
- Quarter Master
- Gateway

Upcoming Projects:

- Grant research
- Ice Machine

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Pump Training
- Physical training
- Lots of Target Safety

- Codes and Standards
- Plan Review Course
- PCR computer review

Upcoming Training:

- Target Safety
- Physical Training
- Firehouse Training
- PALS, ACLS, PHTLS Recert



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TO: Chief Scales
FROM: Lieutenant George
DATE: July 03, 2014
SUBJECT: June 2014 Fire Marshal Report

Completed Inspections:

- Racing North Turn. Fire Inspection
- Towers 800 Construction Inspection (Lois)
- Atlantica Condominium Fire Doors

Plan Reviews:

- 4525 S. Atlantic Lanai fire sprinkler addition
- 4641 S Atlantic Ave Elevator door replacement
- Shrimp Shack

Business Tax:

- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:

- Shrimp Shack / Lighthouse Boat Yard

Miscellaneous:

- Spoke with resident regarding dead bay trees
- Spoke with business owner regarding portable food truck
- Washed and detailed FM-78



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TO: Chief Scales
FROM: Driver/Engineer John Brooks
DATE: July 2, 2014
SUBJECT: Monthly Training Hours

- **Aggregate Completions Report**
- Report executed 07/01/2014
- Users: 9 selected users
- Assignment Type: All Assignments
- Completion Dates: From 06/01/2014 To 06/30/2014

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
Chris	Ballinger	PI447	22	TOTAL	10.48
Chris	Ballinger	PI447	0	not tagged	0
Chris	Ballinger	PI447	0	ems	0
Chris	Ballinger	PI447	0	training drills	0
Chris	Ballinger	PI447	16	company training	7.48
Chris	Ballinger	PI447	0	officer training	0
Chris	Ballinger	PI447	6	driver/operator training	3
Chris	Ballinger	PI447	0	new driver/operator training	0
Chris	Ballinger	PI447	0	hazardous materials	0
Chris	Ballinger	PI447	0	recruit training	0
Steve	Bell	305	28	TOTAL	15.4
Steve	Bell	305	0	not tagged	0
Steve	Bell	305	0	ems	0
Steve	Bell	305	0	training drills	0
Steve	Bell	305	19	company training	8.9

Steve	Bell	305	0	officer training	0
Steve	Bell	305	9	driver/operator training	6.5
Steve	Bell	305	0	new driver/operator training	0
Steve	Bell	305	0	hazardous materials	0
Steve	Bell	305	0	recruit training	0
John	Brooks	322	69	TOTAL	39.3
John	Brooks	322	0	not tagged	0
John	Brooks	322	2	ems	3
John	Brooks	322	0	training drills	0
John	Brooks	322	30	company training	10.8
John	Brooks	322	4	officer training	4
John	Brooks	322	33	driver/operator training	21.5
John	Brooks	322	0	new driver/operator training	0
John	Brooks	322	0	hazardous materials	0
John	Brooks	322	0	recruit training	0
Derek	George	303	15	TOTAL	22
Derek	George	303	0	not tagged	0
Derek	George	303	3	ems	3
Derek	George	303	0	training drills	0
Derek	George	303	9	company training	15
Derek	George	303	3	officer training	4
Derek	George	303	0	driver/operator training	0
Derek	George	303	0	new driver/operator training	0
Derek	George	303	0	hazardous materials	0
Derek	George	303	0	recruit training	0
Cheryl	Herren	321	37	TOTAL	20.32
Cheryl	Herren	321	0	not tagged	0
Cheryl	Herren	321	0	ems	0
Cheryl	Herren	321	0	training drills	0
Cheryl	Herren	321	18	company training	9.32
Cheryl	Herren	321	1	officer training	1
Cheryl	Herren	321	18	driver/operator training	10
Cheryl	Herren	321	0	new driver/operator training	0
Cheryl	Herren	321	0	hazardous materials	0
Cheryl	Herren	321	0	recruit training	0

Kyle	Oberst	PI338	53	TOTAL	28.3
Kyle	Oberst	PI338	0	not tagged	0
Kyle	Oberst	PI338	1	ems	1
Kyle	Oberst	PI338	0	training drills	0
Kyle	Oberst	PI338	37	company training	17.3
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	15	driver/operator training	10
Kyle	Oberst	PI338	0	new driver/operator training	0
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kevin	Scheer	304	50	TOTAL	32.97
Kevin	Scheer	304	0	not tagged	0
Kevin	Scheer	304	0	ems	0
Kevin	Scheer	304	0	training drills	0
Kevin	Scheer	304	25	company training	8.97
Kevin	Scheer	304	0	officer training	0
Kevin	Scheer	304	25	driver/operator training	24
Kevin	Scheer	304	0	new driver/operator training	0
Kevin	Scheer	304	0	hazardous materials	0
Kevin	Scheer	304	0	recruit training	0
Susanne	Williams	320	6	TOTAL	4.08
Susanne	Williams	320	0	not tagged	0
Susanne	Williams	320	0	ems	0
Susanne	Williams	320	0	training drills	0
Susanne	Williams	320	4	company training	2.58
Susanne	Williams	320	1	officer training	1
Susanne	Williams	320	1	driver/operator training	.5
Susanne	Williams	320	0	new driver/operator training	0
Susanne	Williams	320	0	hazardous materials	0
Susanne	Williams	320	0	recruit training	0
Mike	Young	319	33	TOTAL	18.73
Mike	Young	319	0	not tagged	0
Mike	Young	319	0	ems	0
Mike	Young	319	0	training drills	0
Mike	Young	319	15	company training	4.23
Mike	Young	319	6	officer training	6

Mike	Young	319	12	driver/operator training	8.5
Mike	Young	319	0	new driver/operator training	0
Mike	Young	319	0	hazardous materials	0
Mike	Young	319	0	recruit training	0



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TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: July 1, 2014
SUBJECT: June 2014 Operational Volunteer Monthly Report

Activity Log

Dakota Ramos - 25 Hours

- Stand by, station duties, truck checks, small engine checks, SCBA checks

Matt Gillespie – 0 Hours

Pete Steffen – 0 Hours

- He resigned from the department on June 6, 2014