



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE- OFFICE OF THE FIRE CHIEF

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Jeaneen Clauss, Town Manager

FROM: Chief Dan Scales

DATE: February 10, 2013

SUBJECT: January 2014 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of January as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of January 2014.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	
Total Transport Calls (included in EMS Calls)	14
Transported to Daytona Beach Halifax	6

Transported to Port Orange Halifax	7
Transported to Bert Fish Memorial, NSB	1
Transported to Ormond Memorial	0
Other Medical Incidents	4
Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	7
Total Service Calls	7
Total Good Intent Calls	5
Malicious False Alarms	0
System Malfunction False Alarms	0
Unintentional False Alarms	6
Other False Alarms	0
Total False Alarms	6
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	36



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TO: Chief Scales
FROM: Lieutenant George
DATE: February 07, 2014
SUBJECT: January 2014 A-Shift Report

Completed Projects:

1. Buffed out headlights on FM78
2. Hydraulic pump training.
3. Washed and detailed FM78
4. Meeting with local business owners reference fire safety.
5. Washed and detailed E-78.

Ongoing Projects:

1. Fire and EMS training.
2. Pre-fire / safety walk through.
3. Target Safety.

Upcoming Projects:

1. Fire hose testing.
2. Annual fire inspections.

New Equipment put in service:

1. None.

Completed Training:

1. Driver Engineer training.
2. New employee training..
3. Fire alarm training..
4. Driver's training.

Upcoming Training:

1. Fire officer training.
2. Firefighter escape training.



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TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: February 5, 2014
SUBJECT: January 2014 B-Shift Report

Completed Projects:

- Quartermaster orders
- EMS supplies ordering
- NIFRS monthly Q.A.'s
- New tires and fuel leak fixed on Rescue 78

Ongoing Projects:

- Target Safety modules and daily activity
- Vehicle & SCBA Maintenance
- Quartermaster Activities
- Equipment Maintenance

Upcoming Projects:

- More training for new hire and Medical Director sign off
- ISO inspection

New Equipment Put in Service:

- None

Completed Training:

- Ladder, EMS protocol, vehicle and pump training
- Target Safety modules
- Leadership Training (Young)

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Dan Scales
FROM: Lt. Susanne Williams
DATE: February 2, 2014
SUBJECT: January 2014 C-Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Compliance manual
- Quarter Master

Upcoming Projects:

- Capital Equipment
- Gateway

New Equipment put in service:

- Tablet PCR

Completed Training:

- EMS training
- Driver's training.
- Target Safety

- Pump Training
- Physical training
- New Employee Training
- Tablet PCR Training

Upcoming Training:

- Target Safety
- Physical Training
- Wildland Fire Training
- Rapid Deployment Training
- Fire Shelter Training



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TO: Chief Scales
FROM: Lieutenant George
DATE: February 7, 2014
SUBJECT: January 2014 Fire Marshal Report

Completed Inspections:

- Eastwinds Condominiums
- Oceanquest Condominium
- Completed seven lanai inspections at the Towers (3103, 3106, 3202, 3205, 3305, 3402 and 3406)
- Fire alarm inspection at Oceanquest
- Eastwinds hydrostatic test.

Plan Reviews:

- Cream de cafe
- Tower lanais
- Eastwinds fire alarm and emergency lighting

Business Tax:

- *Completed miscellaneous Business Tax Receipts*

Pre-construction meetings:

- Coffee shop / deli proposed next to 7-11 Food Stores.

Miscellaneous:

- Washed and waxed FM-78.
- Worked on fire inspection files.



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TO: Chief Dan Scales
FROM: DE John Brooks, Volunteer Coordinator
DATE: February 7, 2014
SUBJECT: January 2014 Volunteer Report

Activity Log

Dakota Ramos-24 hours
Station Duties, EMS training, SCBA training, Small engine checkout

Matt Gillespie-20 hours
Station duties, target safety, Cardiac call, boat call in DB Shores, assist at lighthouse

Pete Steffen-24 hours
Station Duties, truck check out, driver training