



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: August 7, 2014
SUBJECT: July 2014 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of July as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of July 2014.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	1
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	1
Total Overpressure Rupture, Explosion, No Fire	1
EMS Calls	17

Total Transport Calls (included in EMS Calls)	11
Transported to Daytona Beach Halifax	5
Transported to Port Orange Halifax	5
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	1
Other Medical Incidents	6
Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	15
Total Service Calls	15
Total Good Intent Calls	3
Malicious False Alarms	0
System Malfunction False Alarms	4
Unintentional False Alarms	8
Other False Alarms	0
Total False Alarms	12
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	49



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TO: Chief Scales
FROM: Lieutenant George
DATE: July 02, 2014
SUBJECT: July 2014 Shift Report

Completed Projects:

1. Completed Driver / Engineer Brooks and Firefighter Oberst's evaluations
2. Picked up and disinfected backboards
3. Washed and detailed A-78
4. Completed Arson Investigation and fire report for North Turn Restaurant
5. Fire and EMS demonstration for 30 Chinese students
6. Brought EMS renewal equipment down to Station 51
7. Plan Reviews
8. Fire inspections

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk throughs
3. Fire Inspector renewal / EMS Renewal

Upcoming Projects:

1. Fire Hydrant Maintenance
2. EMT / Paramedic Renewals

New Equipment put in service:

1. None

Completed Training:

1. New volunteer firefighter training
2. Advanced Cardiac Life Support training
3. Brush fire training
4. Fire inspector training
5. Vehicle fire extinguishment

Upcoming Training:

1. Water Rescue



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TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: July 29, 2014
SUBJECT: July Shift Report for "B" Shift

Completed Projects:

- EMS inventory
- Assist with fencing around Dumpster
- Installed Knox-Box for elderly citizen

Ongoing Projects:

- Target Safety modules and daily activity
- Vehicle & SCBA Maintenance
- EMS ordering and inventory Activities
- Equipment Maintenance

Upcoming Projects:

- Vehicle yearly services
- Finish up Ballingers probationary evaluation process

New Equipment Put in Service:

- None

Completed Training:

- Ballinger successfully completed State Pump Operator exam
- Target Safety modules

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: August 02, 2014
SUBJECT: July 2014 C-Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- QM Orders and distribution

Ongoing Projects:

- EMS Supplies
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Compliance manual
- Quarter Master
- Gateway

Upcoming Projects:

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Pump Training
- Physical training
- Lots of Target Safety
- Codes and Standards
- Plan Review Course

Upcoming Training:

- Target Safety
- Physical Training
- Firehouse Training
- PALS, ACLS, PHTLS Recert



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TO: Chief Scales

FROM: Lieutenant George

DATE: August 03, 2014

SUBJECT: July 2014 Fire Marshal Report

Completed Inspections:

- Racing North Turn Arson Investigation
- Towers 900 Hydrostatic inspection
- Marine Science Center
- Eastwinds Condominium (New Knox Box and Updated Keys)

Plan Reviews:

- 4555 S. Atlantic Ave Stand Pipe replacement
- Fire sprinkler replacement Tower's Condominium

Business Tax:

- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:

- Fire doors and fire rating requirements (Oceanquest)

Miscellaneous:

- Installed Knox Box for Resident
- Spoke with business owner regarding fire prevention items
- Assisted Lt. Williams with fire inspector training
- Washed and fueled FM-78



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TO: Chief Scales
FROM: D/E Brooks
DATE: August 1, 2014
SUBJECT: Training hours report

- **Aggregate Completions Report**
- Report executed 08/01/2014
- Users: 9 selected users
- Assignment Type: All Assignments
- Completion Dates: From 07/01/2014 To 07/31/2014

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
Chris	Ballinger	PI447	24	TOTAL	12.48
Chris	Ballinger	PI447	0	not tagged	0
Chris	Ballinger	PI447	0	ems	0
Chris	Ballinger	PI447	0	training drills	0
Chris	Ballinger	PI447	15	company training	6.48
Chris	Ballinger	PI447	0	officer training	0
Chris	Ballinger	PI447	6	driver/operator training	3
Chris	Ballinger	PI447	0	new driver/operator training	0
Chris	Ballinger	PI447	3	hazardous materials	3
Chris	Ballinger	PI447	0	recruit training	0
Steve	Bell	305	0	TOTAL	0
Steve	Bell	305	0	not tagged	0
Steve	Bell	305	0	ems	0
Steve	Bell	305	0	training drills	0
Steve	Bell	305	0	company training	0

Steve	Bell	305	0	officer training	0
Steve	Bell	305	0	driver/operator training	0
Steve	Bell	305	0	new driver/operator training	0
Steve	Bell	305	0	hazardous materials	0
Steve	Bell	305	0	recruit training	0
John	Brooks	322	59	TOTAL	32.22
John	Brooks	322	0	not tagged	0
John	Brooks	322	3	ems	3
John	Brooks	322	0	training drills	0
John	Brooks	322	27	company training	9.72
John	Brooks	322	1	officer training	1
John	Brooks	322	28	driver/operator training	18.5
John	Brooks	322	0	new driver/operator training	0
John	Brooks	322	0	hazardous materials	0
John	Brooks	322	0	recruit training	0
Derek	George	303	13	TOTAL	16.5
Derek	George	303	0	not tagged	0
Derek	George	303	2	ems	2
Derek	George	303	0	training drills	0
Derek	George	303	3	company training	6.5
Derek	George	303	7	officer training	7
Derek	George	303	0	driver/operator training	0
Derek	George	303	0	new driver/operator training	0
Derek	George	303	1	hazardous materials	1
Derek	George	303	0	recruit training	0
Cheryl	Herren	321	58	TOTAL	42.47
Cheryl	Herren	321	0	not tagged	0
Cheryl	Herren	321	0	ems	0
Cheryl	Herren	321	1	training drills	7
Cheryl	Herren	321	32	company training	20.47
Cheryl	Herren	321	0	officer training	0
Cheryl	Herren	321	25	driver/operator training	15
Cheryl	Herren	321	0	new driver/operator training	0
Cheryl	Herren	321	0	hazardous materials	0
Cheryl	Herren	321	0	recruit training	0

Kyle	Oberst	PI338	46	TOTAL	24.22
Kyle	Oberst	PI338	0	not tagged	0
Kyle	Oberst	PI338	0	ems	0
Kyle	Oberst	PI338	0	training drills	0
Kyle	Oberst	PI338	30	company training	12.72
Kyle	Oberst	PI338	2	officer training	2
Kyle	Oberst	PI338	14	driver/operator training	9.5
Kyle	Oberst	PI338	0	new driver/operator training	0
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kevin	Scheer	304	69	TOTAL	48.88
Kevin	Scheer	304	0	not tagged	0
Kevin	Scheer	304	0	ems	0
Kevin	Scheer	304	0	training drills	0
Kevin	Scheer	304	33	company training	11.88
Kevin	Scheer	304	0	officer training	0
Kevin	Scheer	304	36	driver/operator training	37
Kevin	Scheer	304	0	new driver/operator training	0
Kevin	Scheer	304	0	hazardous materials	0
Kevin	Scheer	304	0	recruit training	0
Susanne	Williams	320	34	TOTAL	33.15
Susanne	Williams	320	0	not tagged	0
Susanne	Williams	320	0	ems	0
Susanne	Williams	320	1	training drills	7
Susanne	Williams	320	18	company training	14.65
Susanne	Williams	320	5	officer training	5
Susanne	Williams	320	10	driver/operator training	6.5
Susanne	Williams	320	0	new driver/operator training	0
Susanne	Williams	320	0	hazardous materials	0
Susanne	Williams	320	0	recruit training	0
Mike	Young	319	29	TOTAL	16.65
Mike	Young	319	0	not tagged	0
Mike	Young	319	0	ems	0
Mike	Young	319	0	training drills	0
Mike	Young	319	17	company training	8.15
Mike	Young	319	2	officer training	2

Mike	Young	319	10	driver/operator training	6.5
Mike	Young	319	0	new driver/operator training	0
Mike	Young	319	0	hazardous materials	0
Mike	Young	319	0	recruit training	0



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TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: August 8, 2014
SUBJECT: July 2014 Operational volunteer monthly report

Activity Log

Dakota Ramos - 24 Hours

- Stand by, station duties, truck checks, small engine checks, SCBA checks

Raymond Kalmar – 24 Hours

- Stand by, station duties, truck checks, small engine checks, SCBA checks