



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager

FROM: Chief Dan Scales

DATE: April 9, 2014

SUBJECT: March 2015 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of March as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of March 2015.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	24

Total Transport Calls (included in EMS Calls)	21
Transported to Daytona Beach Halifax	10
Transported to Port Orange Halifax	10
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	1
Other Medical Incidents	3
Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	7
Total Service Calls	7
Total Good Intent Calls	3
Malicious False Alarms	0
System Malfunction False Alarms	0
Unintentional False Alarms	1
Other False Alarms	0
Total False Alarms	1
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	35



**MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE**

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Chief Scales
FROM: Lieutenant George
DATE: March 08, 2015
SUBJECT: March 2015 Shift Report

Completed Projects:

1. Marine 78 has been repaired
2. Tested fire hose on E-178
3. Taught 52 residents CPR and AED
4. Target Safety
5. Hung dry erase boards in IT office
6. Put new drugs in service
7. Hung TVs in Lieutenant and Firefighter's bunk rooms

Ongoing Projects:

1. Fire and EMS training
2. Fire Inspections / Pre-fire safety walk through
3. Target Safety

Upcoming Projects:

1. Wildfire training
2. Annual fire inspections

New Equipment put in service:

1. None

Completed Training:

1. Penetrating trauma training
2. Volunteer training
3. IV Training
4. Driver's training

Upcoming Training:

1. Firefighter survival training



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: April 1, 2015
SUBJECT: March 2015 Shift Report for "B" Shift

Completed Projects:

- Assigned pre-fire update and property checks completed
- State EMS inspection

Ongoing Projects:

- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance

Upcoming Projects:

- None

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Probationary Firefighter reinforcement of training in all areas and crew cohesion

Upcoming Training:

- Daily Physical Fitness Training
- Wild Fire annual refresher



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: April 2, 2015
SUBJECT: March 2015 C Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- QM Orders and distribution
- Capital Budget
- Zone 4 Pre-Fire Plan

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Quarter Master
- LP Transmissions
- Revamping QA Process
- 5" recoupling
- Pre Fire Plans
- Fire Operations projects
- Annual PM/Pump testing for E-178 & Atk 78
- Annual PM Testing for SCBA

Upcoming Projects:

- Pre Fire Plans

Completed Training:

- EMS training
- Driver's training.
- Target Safety

- Equipment Training
- Physical training

Upcoming Training:

- Target Safety
- Physical Training
- Firehouse Training
- EMS Training
- Policy review
- Fire Training regional
- Wildland Fire Training



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Scales
FROM: Lieutenant George
DATE: April 06, 2015
SUBJECT: March 2015 Fire Marshal Report

Completed Inspections:

- Lighthouse Landing's Gift Shop
- Re-inspection at Lighthouse Landing's Gift Shop
- 4680 S. Peninsula Drive
- 30 Inlet Harbor Road

Plan Reviews:

- Newberry Homes
- Martinique lanais
- Towers lanai

Business Tax:

- *Completed miscellaneous Business Tax Receipts*

Pre-construction meetings:

- Phone conference with contractor regarding lanai enclosure

Miscellaneous:

- Investigated brushfire behind the Martinique Condominium
- Completed list of fire inspections for businesses and condominiums



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: April 9, 2015
SUBJECT: March 2015 Operational volunteer monthly report

Activity Log

Dakota Ramos - 12 Hours

- Excused from the 24 hour minimum due to being very busy this month at full time job. Station duties, EMS checks, SCBA check. Rescue check. Engine check.

Hannah Reynolds - 19 Hours

- Stand by, station duties, vehicle checks, EMS call.

Ray Kalmar - 0 Hours

- Resigned.

TJ Martin - 24 Hours

- Taught CPR class, truck checkout. Station duties



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Scales

FROM: DE/EMT Brooks

DATE: 4/12/15

SUBJECT: Training hours report March 2015

- **Aggregate Completions Report**
- Report executed 04/12/2015
- Users: 9 selected users
- Assignment Type: All Assignments
- Completion Dates: From 03/01/2015 To 03/31/2015

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
Chris	Ballinger	PI447	23	TOTAL	18.31
Chris	Ballinger	PI447	1	not tagged	8
Chris	Ballinger	PI447	3	ems	3
Chris	Ballinger	PI447	0	training drills	0
Chris	Ballinger	PI447	18	company training	6.31
Chris	Ballinger	PI447	1	officer training	1
Chris	Ballinger	PI447	0	driver/operator training	0
Chris	Ballinger	PI447	0	new driver/operator training	0
Chris	Ballinger	PI447	0	hazardous materials	0
Chris	Ballinger	PI447	0	recruit training	0
John	Brooks	322	62	TOTAL	54.8
John	Brooks	322	1	not tagged	4
John	Brooks	322	0	ems	0
John	Brooks	322	0	training drills	0
John	Brooks	322	31	company training	10.8

John	Brooks	322	0	officer training	0
John	Brooks	322	30	driver/operator training	40
John	Brooks	322	0	new driver/operator training	0
John	Brooks	322	0	hazardous materials	0
John	Brooks	322	0	recruit training	0
Derek	George	303	14	TOTAL	17.58
Derek	George	303	1	not tagged	8
Derek	George	303	0	ems	0
Derek	George	303	0	training drills	0
Derek	George	303	5	company training	1.58
Derek	George	303	6	officer training	6
Derek	George	303	2	driver/operator training	2
Derek	George	303	0	new driver/operator training	0
Derek	George	303	0	hazardous materials	0
Derek	George	303	0	recruit training	0
Cheryl	Herren	321	30	TOTAL	30.66
Cheryl	Herren	321	0	not tagged	0
Cheryl	Herren	321	0	ems	0
Cheryl	Herren	321	0	training drills	0
Cheryl	Herren	321	11	company training	2.66
Cheryl	Herren	321	0	officer training	0
Cheryl	Herren	321	19	driver/operator training	28
Cheryl	Herren	321	0	new driver/operator training	0
Cheryl	Herren	321	0	hazardous materials	0
Cheryl	Herren	321	0	recruit training	0
Kyle	Oberst	PI338	49	TOTAL	29.88
Kyle	Oberst	PI338	1	not tagged	4
Kyle	Oberst	PI338	1	ems	1
Kyle	Oberst	PI338	0	training drills	0
Kyle	Oberst	PI338	34	company training	11.88
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	13	driver/operator training	13
Kyle	Oberst	PI338	0	new driver/operator training	0
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0

Kevin	Scheer	304	35	TOTAL	22.31
Kevin	Scheer	304	0	not tagged	0
Kevin	Scheer	304	0	ems	0
Kevin	Scheer	304	0	training drills	0
Kevin	Scheer	304	23	company training	8.31
Kevin	Scheer	304	0	officer training	0
Kevin	Scheer	304	12	driver/operator training	14
Kevin	Scheer	304	0	new driver/operator training	0
Kevin	Scheer	304	0	hazardous materials	0
Kevin	Scheer	304	0	recruit training	0
Pete	Steffen	PI446	33	TOTAL	17.55
Pete	Steffen	PI446	0	not tagged	0
Pete	Steffen	PI446	0	ems	0
Pete	Steffen	PI446	0	training drills	0
Pete	Steffen	PI446	22	company training	6.55
Pete	Steffen	PI446	1	officer training	1
Pete	Steffen	PI446	8	driver/operator training	8
Pete	Steffen	PI446	0	new driver/operator training	0
Pete	Steffen	PI446	2	hazardous materials	2
Pete	Steffen	PI446	0	recruit training	0
Susanne	Williams	320	33	TOTAL	30
Susanne	Williams	320	0	not tagged	0
Susanne	Williams	320	2	ems	2
Susanne	Williams	320	0	training drills	0
Susanne	Williams	320	17	company training	13
Susanne	Williams	320	9	officer training	9
Susanne	Williams	320	5	driver/operator training	6
Susanne	Williams	320	0	new driver/operator training	0
Susanne	Williams	320	0	hazardous materials	0
Susanne	Williams	320	0	recruit training	0
Mike	Young	319	26	TOTAL	18.4
Mike	Young	319	0	not tagged	0
Mike	Young	319	0	ems	0
Mike	Young	319	0	training drills	0
Mike	Young	319	16	company training	8.4
Mike	Young	319	2	officer training	2

Mike	Young	319	8	driver/operator training	8
Mike	Young	319	0	new driver/operator training	0
Mike	Young	319	0	hazardous materials	0
Mike	Young	319	0	recruit training	0