



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager

FROM: Chief Dan Scales

DATE: May 8, 2014

SUBJECT: April 2015 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of April as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of April 2015.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	1
Total Fires	1
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	17

Total Transport Calls (included in EMS Calls)	15
Transported to Daytona Beach Halifax	5
Transported to Port Orange Halifax	7
Transported to Bert Fish Memorial, NSB	1
Transported to Ormond Memorial	2
Other Medical Incidents	2
Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	4
Total Service Calls	4
Total Good Intent Calls	9
Malicious False Alarms	0
System Malfunction False Alarms	2
Unintentional False Alarms	1
Other False Alarms	0
Total False Alarms	3
Total Severe Weather & Natural Disaster	1
Total Special Incident Type	0
Grand Total	36



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Scales
FROM: Lieutenant George
DATE: May 6, 2015
SUBJECT: April 2015 Shift Report

Completed Projects:

1. Fixed damage to building from Atk-78
2. Caulked and painted lieutenant office window
3. Business pre-fire plan updates
4. Target Safety
5. Fire house training
6. Put new drugs in service

Ongoing Projects:

1. Fire and EMS training
2. Fire Inspections / Pre-fire safety walk through
3. Target Safety

Upcoming Projects:

1. Pre-fire plan updates
2. Annual fire inspections

New Equipment put in service:

1. None

Completed Training:

1. Wildfire training Station 51
2. Volunteer training
3. STEMI Training
4. Driver's training

Upcoming Training:

1. Facilities training



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: May 7, 2015
SUBJECT: April 2015 Shift Report for "B" Shift

Completed Projects:

- Assigned pre-fire update and property checks completed
- Assisted with Town Easter Party
- Assisted with SCBA Annual Testing

Ongoing Projects:

- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance

Upcoming Projects:

- None

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Lt Young and FF Steffen, Firehouse NIFRS report system class

Upcoming Training:

- Daily Physical Fitness Training
- FF Steffen, Pump Operator Certification class
- Fire training at F.S.I.



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: May 8, 2015
SUBJECT: April 2015 C Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- QM Orders and distribution
- Annual PM Testing for SCBA
- Annual PM complete on E-178

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Quarter Master
- LP Transmissions
- Revamping QA Process
- 5" recoupling
- Pre Fire Plans
- Fire Operations projects
- E-178 at 10-8 for new pump
- Firehouse data input

Upcoming Projects:

- Pre Fire Plans

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Equipment Training

- Physical training
- Firehouse Training
- Wildland Fire Training

Upcoming Training:

- Target Safety
- Physical Training
- EMS Training
- Policy review
- Fire Training regional



**MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE**

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Chief Scales
FROM: Lieutenant George
DATE: May 06, 2015
SUBJECT: April 2015 Fire Marshal Report

Completed Inspections:

- Tidewater Condominium
- Inlet Harbor Restaurant
- Inlet Harbor Gift Shop
- Inlet Harbor Administrative Offices
- Jerry's Tiki Bar
- Links south
- Hydrostatic inspection for Towers Lanai enclosure

Plan Reviews:

- Martinique lanais
- Towers lanai

Business Tax:

- *Completed miscellaneous Business Tax Receipts*

Pre-construction meetings:

- Phone conference with contractor regarding lanai enclosure

Miscellaneous:

- Pre fire plan / Knox Box updates



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Chief Dan Scales

FROM: FF/PM Kyle Oberst

DATE: 05/07/2015

SUBJECT: April 2015 Operational volunteer monthly report

Activity Log

Dakota Ramos - 12 Hours

- Excused from the 24 hour minimum due to being very busy this month at full time job. Station duties, EMS checks, SCBA check. Rescue check. Engine check. Fire extinguisher refill.

Hannah Reynolds - 0 Hours

-

Igor Kojadinovic - 24 Hours

- Truck checkout, hose testing, 2 cancelled calls.

TJ Martin - 0 Hours

-



**MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE**

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Scales
FROM: DE/EMT Brooks
DATE: May 8, 2015
SUBJECT: April training hours report

- **Aggregate Completions Report**
- Report executed 05/08/2015
- Users: 9 selected users
- Assignment Type: All Assignments
- Completion Dates: From 04/01/2015 To 04/30/2015

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
Chris	Ballinger	PI447	12	TOTAL	9.32
Chris	Ballinger	PI447	1	not tagged	4
Chris	Ballinger	PI447	2	ems	3
Chris	Ballinger	PI447	0	training drills	0
Chris	Ballinger	PI447	9	company training	2.32
Chris	Ballinger	PI447	0	officer training	0
Chris	Ballinger	PI447	0	driver/operator training	0
Chris	Ballinger	PI447	0	new driver/operator training	0
Chris	Ballinger	PI447	0	hazardous materials	0
Chris	Ballinger	PI447	0	recruit training	0
John	Brooks	322	70	TOTAL	49.12
John	Brooks	322	0	not tagged	0
John	Brooks	322	0	ems	0
John	Brooks	322	0	training drills	0
John	Brooks	322	42	company training	15.12
John	Brooks	322	3	officer training	3
John	Brooks	322	25	driver/operator training	31
John	Brooks	322	0	new driver/operator training	0

John	Brooks	322	0	hazardous materials	0
John	Brooks	322	0	recruit training	0
Derek	George	303	23	TOTAL	18.49
Derek	George	303	0	not tagged	0
Derek	George	303	0	ems	0
Derek	George	303	0	training drills	0
Derek	George	303	7	company training	2.49
Derek	George	303	8	officer training	8
Derek	George	303	8	driver/operator training	8
Derek	George	303	0	new driver/operator training	0
Derek	George	303	0	hazardous materials	0
Derek	George	303	0	recruit training	0
Cheryl	Herren	321	19	TOTAL	22.58
Cheryl	Herren	321	1	not tagged	4
Cheryl	Herren	321	1	ems	1
Cheryl	Herren	321	0	training drills	0
Cheryl	Herren	321	6	company training	1.58
Cheryl	Herren	321	0	officer training	0
Cheryl	Herren	321	11	driver/operator training	16
Cheryl	Herren	321	0	new driver/operator training	0
Cheryl	Herren	321	0	hazardous materials	0
Cheryl	Herren	321	0	recruit training	0
Kyle	Oberst	PI338	46	TOTAL	24.88
Kyle	Oberst	PI338	0	not tagged	0
Kyle	Oberst	PI338	2	ems	2
Kyle	Oberst	PI338	0	training drills	0
Kyle	Oberst	PI338	33	company training	11.88
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	11	driver/operator training	11
Kyle	Oberst	PI338	0	new driver/operator training	0
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kevin	Scheer	304	38	TOTAL	23.72
Kevin	Scheer	304	1	not tagged	4
Kevin	Scheer	304	0	ems	0
Kevin	Scheer	304	0	training drills	0
Kevin	Scheer	304	27	company training	9.72
Kevin	Scheer	304	0	officer training	0
Kevin	Scheer	304	10	driver/operator training	10
Kevin	Scheer	304	0	new driver/operator training	0
Kevin	Scheer	304	0	hazardous materials	0
Kevin	Scheer	304	0	recruit training	0
Pete	Steffen	PI446	31	TOTAL	17.97

Pete	Steffen	PI446	1	not tagged	4
Pete	Steffen	PI446	1	ems	2
Pete	Steffen	PI446	0	training drills	0
Pete	Steffen	PI446	23	company training	5.97
Pete	Steffen	PI446	0	officer training	0
Pete	Steffen	PI446	6	driver/operator training	6
Pete	Steffen	PI446	0	new driver/operator training	0
Pete	Steffen	PI446	0	hazardous materials	0
Pete	Steffen	PI446	0	recruit training	0
Susanne	Williams	320	22	TOTAL	27.58
Susanne	Williams	320	1	not tagged	4
Susanne	Williams	320	1	ems	2
Susanne	Williams	320	1	training drills	4
Susanne	Williams	320	11	company training	9.58
Susanne	Williams	320	6	officer training	6
Susanne	Williams	320	2	driver/operator training	2
Susanne	Williams	320	0	new driver/operator training	0
Susanne	Williams	320	0	hazardous materials	0
Susanne	Williams	320	0	recruit training	0
Mike	Young	319	40	TOTAL	27.64
Mike	Young	319	1	not tagged	4
Mike	Young	319	1	ems	2
Mike	Young	319	0	training drills	0
Mike	Young	319	25	company training	8.64
Mike	Young	319	4	officer training	4
Mike	Young	319	9	driver/operator training	9
Mike	Young	319	0	new driver/operator training	0
Mike	Young	319	0	hazardous materials	0
Mike	Young	319	0	recruit training	0