



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: September 8, 2015
SUBJECT: August 2015 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of August as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of August 2015.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	27
Total Transport Calls (included in EMS Calls)	17

Transported to Daytona Beach Halifax	13
Transported to Port Orange Halifax	3
Transported to Bert Fish Memorial, NSB	1
Transported to Ormond Memorial	0
Other Medical Incidents	10
Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	8
Total Service Calls	8
Total Good Intent Calls	5
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	2
Other False Alarms	0
Total False Alarms	3
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	43



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TO: Chief Scales
FROM: Lieutenant George
DATE: September 05, 2015
SUBJECT: August 2015 Shift Report

Completed Projects:

1. Marine 78 back in service
2. Picked up and disinfected backboards
3. Trained almost 100 area firefighters in water rescue emergencies
4. Surfer's for Autism event
5. Received new employee ID cards
6. Fire hydrant maintenance and painting completed
7. Plan Reviews / Fire Inspections
8. Completed business tax receipts

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk through
3. Volunteer training

Upcoming Projects:

1. Purchase new/used Rescue truck
2. Marine 78 training

New Equipment put in service:

1. None

Completed Training:

1. Chest pain protocol
2. Diving emergencies
3. Water Rescue training
4. Diabetic emergencies
5. Marine 78

Upcoming Training:

1. Firefighter survival



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TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: September 4, 2015
SUBJECT: August 2015 Shift Report for "B" Shift

Completed Projects:

- Data entry on FHNet
- Assisted with new Rescue Purchase Inspection
- Assisted with new supply hose loading and hose transfers

Ongoing Projects:

- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance
- Flu shot ordering

Upcoming Projects:

- None

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Water Rescue Training

Upcoming Training:

- Daily Physical Fitness Training
- Firefighter Rescue



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TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: September 1, 2015
SUBJECT: August 2015 C Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- QM Orders and distribution
- A-78 Door Fixed
- R-78 AC Repair Completed
- New 5 Inch Placed on E-78 Marked and Entered
- New Hose Roller In-Service

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Quarter Master
- LP Transmissions
- Revamping QA Process
- Pre Fire Plans
- Fire Operations projects
- Firehouse data input

Upcoming Projects:

- Pre Fire Plans

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Equipment Training

- Physical training
- Water Rescue Training

Upcoming Training:

- Target Safety
- Physical Training
- EMS Training
- Policy review



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TO: Chief Scales
FROM: Lieutenant George
DATE: September 05, 2015
SUBJECT: August 2015 Fire Marshal Report

Completed Inspections:

- Ponce Inlet Lighthouse Gift Shop
- Ponce Inlet Lighthouse Administration Building / Work Shop
- Ponce Inlet Lighthouse Building 1-9
- Oceanquest fire doors

Plan Reviews:

- Hemingway's Hideaway
- Ponce Inlet Key residential housing project
- Tower's Lanai enclosure
- 4460 S. Peninsula Drive
- 4616 S. Atlantic Avenue

Business Tax:

- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:

- Meeting with Code Enforcement Officer reference Jerry's Tiki Bar
- Meeting with hydrant maintenance company regarding servicing Town hydrants

Miscellaneous:

- Wrote email regarding LP instillations to building official
- Reviewed requirements for apartment fire doors
- Reviewed NFPA codes with code enforcement officer regarding Jerry's Tiki Bar



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TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: September 9, 2015
SUBJECT: August 2015 Operational volunteer monthly report

Activity Log

Dakota Ramos - 18 Hours

- Standby, station duties, water rescue training

Igor Kojadinovic - 24 Hours

- Surfers for autism event, water rescue training, transport

TJ Martin - 0 Hours

- Temporary inactive status due to an off duty injury.

Adam Sarwi - 25 Hours

- Truck check, stand by, water rescue training

Kenny Johnson - 25 Hours

- Ladder training, SCBA training, water rescue training, 2 calls

James Mauney - 0 Hours

Completions - Aggregated



Type: Completions - Aggregated

Run Date: Sep 8, 2015 7:29 AM

Shared with:

Filters: Users: 9 selected

User Status: Active/Offline

Assignment Type: All Assignments

Completion Date Range: From 08/01/2015 To 09/01/2015

First Name	Last Name	Employee ID	Completions	Tags	Duration (hours)
Chris	Ballinger	PI447	35	TOTAL	33.06
Chris	Ballinger	PI447	0	not tagged	0
Chris	Ballinger	PI447	1	ems	2
Chris	Ballinger	PI447	15	company training	8.06
Chris	Ballinger	PI447	0	officer training	0
Chris	Ballinger	PI447	19	driver/operator training	23
Chris	Ballinger	PI447	0	hazardous materials	0
Chris	Ballinger	PI447	0	recruit training	0
Chris	Ballinger	PI447	0	driver training	0
Chris	Ballinger	PI447	0	facility training	0
Chris	Ballinger	PI447	0	apparatus checks	0
John	Brooks	322	0	TOTAL	0
John	Brooks	322	0	not tagged	0

John	Brooks	322	0	ems	0
John	Brooks	322	0	company training	0
John	Brooks	322	0	officer training	0
John	Brooks	322	0	driver/operator training	0
John	Brooks	322	0	hazardous materials	0
John	Brooks	322	0	recruit training	0
John	Brooks	322	0	driver training	0
John	Brooks	322	0	facility training	0
John	Brooks	322	0	apparatus checks	0
Derek	George	303	38	TOTAL	26.72
Derek	George	303	0	not tagged	0
Derek	George	303	0	ems	0
Derek	George	303	21	company training	10.22
Derek	George	303	8	officer training	8
Derek	George	303	9	driver/operator training	8.5
Derek	George	303	0	hazardous materials	0
Derek	George	303	0	recruit training	0
Derek	George	303	0	driver training	0

Derek	George	303	0	facility training	0
Derek	George	303	0	apparatus checks	0
Cheryl	Herren	321	33	TOTAL	35.33
Cheryl	Herren	321	0	not tagged	0
Cheryl	Herren	321	0	ems	0
Cheryl	Herren	321	11	company training	2.83
Cheryl	Herren	321	0	officer training	0
Cheryl	Herren	321	22	driver/operator training	32.5
Cheryl	Herren	321	0	hazardous materials	0
Cheryl	Herren	321	0	recruit training	0
Cheryl	Herren	321	0	driver training	0
Cheryl	Herren	321	0	facility training	0
Cheryl	Herren	321	0	apparatus checks	0
Kyle	Oberst	PI338	42	TOTAL	22.72
Kyle	Oberst	PI338	0	not tagged	0
Kyle	Oberst	PI338	3	ems	3
Kyle	Oberst	PI338	27	company training	9.72
Kyle	Oberst	PI338	0	officer training	0

Kyle	Oberst	PI338	12	driver/operator training	10
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kyle	Oberst	PI338	0	driver training	0
Kyle	Oberst	PI338	0	facility training	0
Kyle	Oberst	PI338	0	apparatus checks	0
Kevin	Scheer	304	31	TOTAL	19.98
Kevin	Scheer	304	0	not tagged	0
Kevin	Scheer	304	1	ems	1
Kevin	Scheer	304	19	company training	10.48
Kevin	Scheer	304	0	officer training	0
Kevin	Scheer	304	11	driver/operator training	8.5
Kevin	Scheer	304	0	hazardous materials	0
Kevin	Scheer	304	0	recruit training	0
Kevin	Scheer	304	0	driver training	0
Kevin	Scheer	304	0	facility training	0
Kevin	Scheer	304	0	apparatus checks	0
Pete	Steffen	PI446	89	TOTAL	80.04

Pete	Steffen	PI446	0	not tagged	0
Pete	Steffen	PI446	4	ems	7
Pete	Steffen	PI446	35	company training	15.54
Pete	Steffen	PI446	5	officer training	5
Pete	Steffen	PI446	44	driver/operator training	50.5
Pete	Steffen	PI446	1	hazardous materials	2
Pete	Steffen	PI446	0	recruit training	0
Pete	Steffen	PI446	0	driver training	0
Pete	Steffen	PI446	0	facility training	0
Pete	Steffen	PI446	0	apparatus checks	0
Susanne	Williams	320	47	TOTAL	37.57
Susanne	Williams	320	0	not tagged	0
Susanne	Williams	320	1	ems	1
Susanne	Williams	320	32	company training	24.57
Susanne	Williams	320	8	officer training	8
Susanne	Williams	320	6	driver/operator training	4
Susanne	Williams	320	0	hazardous materials	0
Susanne	Williams	320	0	recruit training	0

Susanne	Williams	320	0	driver training	0
Susanne	Williams	320	0	facility training	0
Susanne	Williams	320	0	apparatus checks	0
Mike	Young	319	56	TOTAL	33.55
Mike	Young	319	0	not tagged	0
Mike	Young	319	0	ems	0
Mike	Young	319	35	company training	12.55
Mike	Young	319	9	officer training	9
Mike	Young	319	12	driver/operator training	12
Mike	Young	319	0	hazardous materials	0
Mike	Young	319	0	recruit training	0
Mike	Young	319	0	driver training	0
Mike	Young	319	0	facility training	0
Mike	Young	319	0	apparatus checks	0