



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: November 10, 2015
SUBJECT: October 2015 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of October as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of October 2015.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	1
Other Fires	0
Total Fires	1
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	23
Total Transport Calls (included in EMS Calls)	18

Transported to Daytona Beach Halifax	11
Transported to Port Orange Halifax	5
Transported to Bert Fish Memorial, NSB	0
Transported to Florida Hospital- Daytona	3
Other Medical Incidents	5
Total Hazardous Conditions (No Fire)	2
Cover Assignment, Standby, Move up	0
Other Service Calls	5
Total Service Calls	5
Total Good Intent Calls	6
Malicious False Alarms	0
System Malfunction False Alarms	0
Unintentional False Alarms	3
Other False Alarms	0
Total False Alarms	3
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	40



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TO: Chief Scales
FROM: Lieutenant George
DATE: November 3, 2015
SUBJECT: October 2015 Shift Report

Completed Projects:

1. Washed turnout gear at POFR
2. Picked up and disinfected backboards
3. New gear issued to George and Oberst
4. Put equipment from gym upstairs for Chief
5. Flushed southernmost hydrant in County park
6. Restocked EMS Supplies
7. Plan Reviews
8. Completed business tax receipts
9. American Heart Association Instructor training
10. New Rescue truck to radio shop and mechanic shop
11. Assisted with Halloween event

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk through
3. Community Health

Upcoming Projects/ Training:

1. Firefighter survival

New Equipment put in service:

1. Donated treadmill for gym

Completed Training:

1. Firefighter fitness
2. Courage to be safe training
3. Volunteer Training
4. SCBA training at Lighthouse
5. Tools and equipment training



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TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: November 04, 2015
SUBJECT: October 2015 Shift Report for "B" Shift

Completed Projects:

- Flu Shots
- D.E. Brooks set up Tax-Free paperwork with Publix in DBS

Ongoing Projects:

- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Lt. Young "When Things Go Bad" seminar
- Firefighter Survival Training
- Courage to Be Safe class
- Lt. Young AHA BLS Instructor class

Upcoming Training:

- Daily Physical Fitness Training
- FF Steffen to finish Apparatus Operator class



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TO: Chief Daniel Scales

FROM: Lt. Susanne Williams

DATE: November 2, 2015

SUBJECT: October 2015 C Shift Report

Completed Projects:

- Small engine maintenance and repair
- Quality Assurance
- QM Orders and Distribution
- Data entry into Fire House

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Quarter Master
- LP Transmissions
- Revamping QA Process
- Fire Operations projects

Upcoming Projects:

- Premise Data Entry
- *Completed Training:*
- EMS training
- Driver's training.
- Target Safety
- Equipment Training
- Physical training

Upcoming Training:

- Target Safety
- Physical Training
- EMS Training
- Policy review
- Live Burn
- EPCR



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TO: Chief Scales
FROM: Lieutenant George
DATE: November 4, 2015
SUBJECT: October 2015 Fire Marshal Report

Completed Inspections:

- Jerry's Tiki Hut Pizza
- Towers 400 Sprinkler Final

Plan Reviews:

- Tower's Lanai Enclosure
- Newbery Homes Final

Business Tax:

- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:

- Code Enforcement regarding 33 Inlet Harbor Road

Miscellaneous:

- Worked on Fire Code Administrator application



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TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: November 3, 2015
SUBJECT: October 2015 Operational volunteer monthly report

Activity Log

Dakota Ramos - 11 Hours

- Standby, took out M78, hydrant training. This was Dakota's last shift.

Igor Kojadinovic - 28 Hours

- Bicycle fall, abdominal pain transport, truck checkout, lighthouse training, heat exhaustion transport.

TJ Martin - 0 Hours

- Temporary inactive status due to an off duty injury.

Adam Sarwi - Resigned; hired on at another agency

Kenny Johnson - 47.5 Hours

- Truck checks, training, standby.

James Mauney - 0 Hours