



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: December, 2015
SUBJECT: November 2015 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of November as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of November 2015.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	1
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	1
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	22
Total Transport Calls (included in EMS Calls)	17

Transported to Daytona Beach Halifax	8
Transported to Port Orange Halifax	9
Transported to Bert Fish Memorial, NSB	0
Transported to Florida Hospital- Daytona	0
Other Medical Incidents	5
Total Hazardous Conditions (No Fire)	2
Cover Assignment, Standby, Move up	0
Other Service Calls	8
Total Service Calls	8
Total Good Intent Calls	7
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	1
Other False Alarms	1
Total False Alarms	3
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	1
Grand Total	44



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Scales
FROM: Lieutenant George
DATE: December 05, 2014
SUBJECT: November 2015 Shift Report

Completed Projects:

1. Filled cascade system
2. Picked up and disinfected backboards
3. Bunker gear maintenance
4. Employee manual review.
5. Plan reviews
6. Mounted brackets on new Rescue and polished chrome
7. Monthly EMS check out / inventory
8. Replaced headlights on Rescue 78

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk through
3. Community Health

Upcoming Projects:

1. Fire Hydrant Maintenance
2. Fire and EMS training (County wide)

New Equipment put in service:

1. Bunker Gear
2. Rescue sawzall
3. Rescue 78

Completed Training:

1. Advanced Cardiac Life Support
2. Driver's training
3. Volunteer Training
4. Smoke tower training at FSI



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: November 30, 2015
SUBJECT: November 2015 Shift Report for "B" Shift

Completed Projects:

- Assisted with putting new Rescue 78 in service and stocked

Ongoing Projects:

- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance

Upcoming Projects:

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Firefighter Rescue training

Upcoming Training:

- Daily Physical Fitness Training
- FF Steffen to take Apparatus Operator certification testing



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Daniel Scales

FROM: Lt. Susanne Williams

DATE: December 1, 2015

SUBJECT: November 2015 C Shift Report

Completed Projects:

- Small engine maintenance and repair
- Quality Assurance
- QM Orders and Distribution
- New Rescue put in service

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Quarter Master
- LP Transmissions
- Revamping QA Process
- Fire Operations projects

Upcoming Projects:

- Premise Data Entry

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Equipment Training
- Physical training
- PCR Training
- Rescue Training Drill

Upcoming Training:

- Target Safety

- Physical Training
- EMS Training



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Scales
FROM: Lieutenant George
DATE: December 05, 2015
SUBJECT: November 2015 Fire Marshal Report

Completed Inspections:

- Jerry's Tiki Bar
- Follow up Code Enforcement inspection Jerry's Tiki Bar
- Towers Lanai Final Inspection
-

Plan Reviews:

- Newbery Homes plan review
- Towers Lanai Enclosure

Business Tax:

- Completed several miscellaneous Business Tax Receipts

Pre-construction / Fire Marshal meetings:

- Newbery Homes, Final approval of plans.

Miscellaneous:

- Water break at Winter Haven Park
- Smoke in structure at Harbor Village



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: December 12, 2015
SUBJECT: November 2015 Operational volunteer monthly report

Activity Log

Igor Kojadinovic - 26.5 Hours
- Fire training (tiger bay), Water leak call, standby

TJ Martin - 0 Hours

Kenny Johnson - 57 Hours
- Fire training (tiger bay), citizens assist, truck checks, standby.

James Mauney - 0 Hours



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Chief Dan Scales
FROM: DE Brooks
DATE: December 11, 2015
SUBJECT: November 2015 Training Report

- **Aggregate Completions Report**
- Report executed 12/11/2015
- User Status: Active/Offline
- Shift: A, B, C
- Assignment Type: All Assignments
- Completion Dates: From 11/01/2015 To 11/30/2015

First Name	Last Name	Completions	Tag	Duration (hours)
Chris	Ballinger	34	TOTAL	25.48
Chris	Ballinger	3	not tagged	1.5
Chris	Ballinger	0	ems	0
Chris	Ballinger	19	company training	11.98
Chris	Ballinger	0	officer training	0
Chris	Ballinger	13	driver/operator training	12.5
Chris	Ballinger	0	hazardous materials	0
Chris	Ballinger	0	recruit training	0
Chris	Ballinger	0	driver training	0
Chris	Ballinger	0	facility training	0
Chris	Ballinger	0	specialty training	0
Chris	Ballinger	0	facilities training	0
John	Brooks	73	TOTAL	46.55
John	Brooks	11	not tagged	5.5
John	Brooks	0	ems	0
John	Brooks	43	company training	22.55
John	Brooks	0	officer training	0
John	Brooks	30	driver/operator training	24
John	Brooks	0	hazardous materials	0

John	Brooks	0	recruit training	0
John	Brooks	0	driver training	0
John	Brooks	0	facility training	0
John	Brooks	0	specialty training	0
John	Brooks	0	facilities training	0
Derek	George	29	TOTAL	17.22
Derek	George	1	not tagged	.5
Derek	George	0	ems	0
Derek	George	20	company training	9.22
Derek	George	7	officer training	7
Derek	George	1	driver/operator training	.5
Derek	George	0	hazardous materials	0
Derek	George	0	recruit training	0
Derek	George	0	driver training	0
Derek	George	0	facility training	0
Derek	George	0	specialty training	0
Derek	George	0	facilities training	0
Cheryl	Herren	33	TOTAL	25.41
Cheryl	Herren	2	not tagged	1
Cheryl	Herren	0	ems	0
Cheryl	Herren	13	company training	6.91
Cheryl	Herren	0	officer training	0
Cheryl	Herren	18	driver/operator training	17.5
Cheryl	Herren	0	hazardous materials	0
Cheryl	Herren	0	recruit training	0
Cheryl	Herren	0	driver training	0
Cheryl	Herren	0	facility training	0
Cheryl	Herren	0	specialty training	0
Cheryl	Herren	0	facilities training	0
Kyle	Oberst	32	TOTAL	14.9
Kyle	Oberst	7	not tagged	3.5
Kyle	Oberst	0	ems	0
Kyle	Oberst	22	company training	9.9
Kyle	Oberst	0	officer training	0
Kyle	Oberst	10	driver/operator training	5
Kyle	Oberst	0	hazardous materials	0
Kyle	Oberst	0	recruit training	0
Kyle	Oberst	0	driver training	0
Kyle	Oberst	0	facility training	0
Kyle	Oberst	0	specialty training	0
Kyle	Oberst	0	facilities training	0
Kevin	Scheer	50	TOTAL	25.47
Kevin	Scheer	9	not tagged	4.5
Kevin	Scheer	0	ems	0
Kevin	Scheer	33	company training	16.97
Kevin	Scheer	0	officer training	0

Kevin	Scheer	17	driver/operator training	8.5
Kevin	Scheer	0	hazardous materials	0
Kevin	Scheer	0	recruit training	0
Kevin	Scheer	0	driver training	0
Kevin	Scheer	0	facility training	0
Kevin	Scheer	0	specialty training	0
Kevin	Scheer	0	facilities training	0
Pete	Steffen	60	TOTAL	42.64
Pete	Steffen	8	not tagged	4
Pete	Steffen	0	ems	0
Pete	Steffen	30	company training	18.14
Pete	Steffen	3	officer training	3
Pete	Steffen	22	driver/operator training	19
Pete	Steffen	0	hazardous materials	0
Pete	Steffen	0	recruit training	0
Pete	Steffen	0	driver training	0
Pete	Steffen	0	facility training	0
Pete	Steffen	0	specialty training	0
Pete	Steffen	0	facilities training	0
Susanne	Williams	25	TOTAL	18.58
Susanne	Williams	6	not tagged	3
Susanne	Williams	0	ems	0
Susanne	Williams	15	company training	11.58
Susanne	Williams	4	officer training	4
Susanne	Williams	3	driver/operator training	1.5
Susanne	Williams	0	hazardous materials	0
Susanne	Williams	0	recruit training	0
Susanne	Williams	0	driver training	0
Susanne	Williams	0	facility training	0
Susanne	Williams	0	specialty training	0
Susanne	Williams	0	facilities training	0
Mike	Young	53	TOTAL	37.72
Mike	Young	7	not tagged	3.5
Mike	Young	0	ems	0
Mike	Young	35	company training	25.72
Mike	Young	6	officer training	6
Mike	Young	15	driver/operator training	7.5
Mike	Young	0	hazardous materials	0
Mike	Young	0	recruit training	0
Mike	Young	0	driver training	0
Mike	Young	0	facility training	0
Mike	Young	0	specialty training	0
Mike	Young	0	facilities training	0