



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: January 11, 2015
SUBJECT: December 2015 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of December as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of December 2015.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	21
Total Transport Calls (included in EMS Calls)	18

Transported to Daytona Beach Halifax	10
Transported to Port Orange Halifax	5
Transported to Bert Fish Memorial, NSB	1
Transported to Ormond Memorial	2
Other Medical Incidents	3
Total Hazardous Conditions (No Fire)	1
Cover Assignment, Standby, Move up	0
Other Service Calls	5
Total Service Calls	5
Total Good Intent Calls	4
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	0
Other False Alarms	0
Total False Alarms	1
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	32



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TO: Chief Scales
FROM: Lieutenant George
DATE: January 04, 2016
SUBJECT: December 2015 Shift Report

Completed Projects:

1. Monthly EMS check out / inventory
2. Picked up and disinfected backboards
3. Restocked station supplies
4. Station and fire apparatus tour
5. Santa run throughout Town
6. Christmas parade

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk through
3. Community Health / CPR / BP Screening

Upcoming Projects:

1. Fire Hydrant Maintenance
2. Fire and EMS training (County wide)
3. Business tax / fire inspections

New Equipment put in service:

None

Completed Training:

1. Drug dose calculation training
2. Driver's training
3. Volunteer Training
4. Company inspector training
5. Vehicle extrication



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TO: Chief Dan Scales
FROM: Lt. Mike Young
DATE: January 2, 2015
SUBJECT: December 2015 Shift Report for "B" Shift

Completed Projects:

- Assisted with getting repairs of new Rescue 78
- Completed Yearly Shift Report

Ongoing Projects:

- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance

Upcoming Projects:

- None

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Auto Extrication and Rescue training

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: January 01, 2016
SUBJECT: December 2015 C Shift Report

Completed Projects:

- Small engine maintenance and repair
- Quality Assurance
- QM Orders and Distribution
- Vehicle Data Entry

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Quarter Master
- LP Transmissions
- Revamping QA Process
- Fire Operations projects

Upcoming Projects:

- Premise Data Entry

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Equipment Training
- Physical training
- Extrication Training

Upcoming Training:

- Target Safety
- Physical Training



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TO: Chief Scales
FROM: Lieutenant George
DATE: January 04, 2015
SUBJECT: December 2015 Fire Marshal Report

Completed Inspections:

- Tower 700 lanai enclosure inspection
- Battelle Labs
- Lighthouse Boat Works
- Lighthouse Ice Cream
- Hutchison Boat Brokers
- Sea Tow Marine
- Marine Science Center
- Daytona Parasail

Plan Reviews:

- Atlantica Condominium Fire Door Replacement Project
- Tower 700 lanai sprinkler plan review

Business Tax:

- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:

- Renewed Fire Inspector membership

Miscellaneous:

- Attempted inspections at Inlet Cove Marina and Short Money Jetski Rentals



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TO: Chief Dan Scales
FROM: FF/PM Kyle Oberst
DATE: January 4, 2015
SUBJECT: December 2015 Operational volunteer monthly report

Activity Log

Igor Kojadinovic - 51.5 Hours

- Christmas Parade, extrication training, med call, driver training.

TJ Martin - 96.5 Hours

- 3 med calls, driver training, PPE training.

Kenny Johnson - 40 Hours

- Extrication training, 3 med calls, driver training.

James Mauney - 0 Hours



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TO: Chief Dan Scales
FROM: DE Brooks
DATE: January 11, 2015
SUBJECT: December 2015 Training Report

Aggregate Completions Report

Report executed 01/12/2016

User Status: Active/Offline

Shift: A, B, C

Station: Ponce Inlet

Assignment Type: All Assignments

Completion Dates: From 12/01/2015 To 12/31/2015

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
Chris	Ballinger	PI447	42	TOTAL	28.22
Chris	Ballinger	PI447	2	not tagged	1
Chris	Ballinger	PI447	0	ems	0
Chris	Ballinger	PI447	21	company training	8.72
Chris	Ballinger	PI447	3	officer training	3
Chris	Ballinger	PI447	17	driver/operator training	16
Chris	Ballinger	PI447	0	hazardous materials	0
Chris	Ballinger	PI447	0	recruit training	0
Chris	Ballinger	PI447	0	driver training	0
Chris	Ballinger	PI447	0	facility training	0
Chris	Ballinger	PI447	0	specialty training	0
Chris	Ballinger	PI447	0	facilities training	0
John	Brooks	PI331	88	TOTAL	61.46
John	Brooks	PI331	13	not tagged	6.5
John	Brooks	PI331	0	ems	0
John	Brooks	PI331	53	company training	28.96
John	Brooks	PI331	0	officer training	0
John	Brooks	PI331	33	driver/operator training	26.5
John	Brooks	PI331	2	hazardous materials	6
John	Brooks	PI331	0	recruit training	0
John	Brooks	PI331	0	driver training	0
John	Brooks	PI331	0	facility training	0
John	Brooks	PI331	0	specialty training	0
John	Brooks	PI331	0	facilities training	0

Derek	George	PI303	0	ems	0
Derek	George	PI303	20	company training	8.05
Derek	George	PI303	8	officer training	8
Derek	George	PI303	4	driver/operator training	2
Derek	George	PI303	0	hazardous materials	0
Derek	George	PI303	0	recruit training	0
Derek	George	PI303	0	driver training	0
Derek	George	PI303	0	facility training	0
Derek	George	PI303	0	specialty training	0
Derek	George	PI303	0	facilities training	0
Cheryl	Herren	PI321	13	TOTAL	17.25
Cheryl	Herren	PI321	1	not tagged	.5
Cheryl	Herren	PI321	0	ems	0
Cheryl	Herren	PI321	5	company training	6.75
Cheryl	Herren	PI321	0	officer training	0
Cheryl	Herren	PI321	6	driver/operator training	6
Cheryl	Herren	PI321	0	hazardous materials	0
Cheryl	Herren	PI321	0	recruit training	0
Cheryl	Herren	PI321	0	driver training	0
Cheryl	Herren	PI321	0	facility training	0
Cheryl	Herren	PI321	0	specialty training	0
Cheryl	Herren	PI321	1	facilities training	4
Kyle	Oberst	PI338	50	TOTAL	23.8
Kyle	Oberst	PI338	10	not tagged	5
Kyle	Oberst	PI338	1	ems	1
Kyle	Oberst	PI338	33	company training	14.8
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	16	driver/operator training	8
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kyle	Oberst	PI338	0	driver training	0
Kyle	Oberst	PI338	0	facility training	0
Kyle	Oberst	PI338	0	specialty training	0
Kyle	Oberst	PI338	0	facilities training	0
Kevin	Scheer	PI304	52	TOTAL	25.05
Kevin	Scheer	PI304	9	not tagged	4.5
Kevin	Scheer	PI304	0	ems	0
Kevin	Scheer	PI304	34	company training	16.05
Kevin	Scheer	PI304	0	officer training	0
Kevin	Scheer	PI304	18	driver/operator training	9
Kevin	Scheer	PI304	0	hazardous materials	0
Kevin	Scheer	PI304	0	recruit training	0
Kevin	Scheer	PI304	0	driver training	0
Kevin	Scheer	PI304	0	facility training	0
Kevin	Scheer	PI304	0	specialty training	0
Kevin	Scheer	PI304	0	facilities training	0
Pete	Steffen	PI446	75	TOTAL	52.88
Pete	Steffen	PI446	11	not tagged	5.5
Pete	Steffen	PI446	0	ems	0
Pete	Steffen	PI446	36	company training	20.38
Pete	Steffen	PI446	4	officer training	4
Pete	Steffen	PI446	26	driver/operator training	24
Pete	Steffen	PI446	0	hazardous materials	0
Pete	Steffen	PI446	0	recruit training	0
Pete	Steffen	PI446	0	driver training	0

Pete	Steffen	PI446	0	facilities training	0
Susanne	Williams	PI320	45	TOTAL	27.5
Susanne	Williams	PI320	14	not tagged	7
Susanne	Williams	PI320	0	ems	0
Susanne	Williams	PI320	23	company training	12.5
Susanne	Williams	PI320	8	officer training	8
Susanne	Williams	PI320	0	driver/operator training	0
Susanne	Williams	PI320	0	hazardous materials	0
Susanne	Williams	PI320	0	recruit training	0
Susanne	Williams	PI320	0	driver training	0
Susanne	Williams	PI320	0	facility training	0
Susanne	Williams	PI320	0	specialty training	0
Susanne	Williams	PI320	0	facilities training	0
Mike	Young	PI319	8	TOTAL	7.08
Mike	Young	PI319	1	not tagged	.5
Mike	Young	PI319	0	ems	0
Mike	Young	PI319	6	company training	6.08
Mike	Young	PI319	0	officer training	0
Mike	Young	PI319	2	driver/operator training	1
Mike	Young	PI319	0	hazardous materials	0
Mike	Young	PI319	0	recruit training	0
Mike	Young	PI319	0	driver training	0
Mike	Young	PI319	0	facility training	0
Mike	Young	PI319	0	specialty training	0
Mike	Young	PI319	0	facilities training	0