



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: September 8, 2016
SUBJECT: August 2016 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of August as well as a monthly report from the Fire Marshal and Operational Volunteers. Below is the breakdown of call types from all three shifts for the month of August 2016. Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	22
Total Transport Calls (included in EMS Calls)	15
Transported to Daytona Beach Halifax	11
Transported to Port Orange Halifax	3
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	1
Other Medical Incidents	7

Total Hazardous Conditions (No Fire)	1
Cover Assignment, Standby, Move up	0
Other Service Calls	5
Total Service Calls	5
Total Good Intent Calls	5
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	0
Other False Alarms	0
Total False Alarms	1
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	36



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TO: Chief Scales
FROM: Lieutenant George
DATE: September 06, 2016
SUBJECT: August 2016 A Shift Report

Completed Projects:

1. R-79 oil leak fixed
2. Picked up and disinfected backboards
3. Remodeled Fire Marshal's office (paint and plaster)
4. Surfer's for Autism event
5. Put new oxygen cylinder on R-78
6. Ladder maintenance
7. Plan Reviews / Fire Inspections
8. Completed business tax receipts

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk through
3. Volunteer training
4. Driver Engineer testing process

Upcoming Projects:

1. Marine 78 training

New Equipment put in service:

1. None

Completed Training:

1. Paramedic recertification training
2. Diving emergencies
3. Fire investigator training
4. Fire scene photography
5. Electrical safety

Upcoming Training:

1. EVOC



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TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: August 30, 2016

SUBJECT: August 2016 Shift Report for "B" Shift

Completed Projects:

- Monthly EMS check on Rescue 78
- Completed Monthly Shift Report
- Scheer completed inventory of R79 and made new R79 inventory sheet
- Scrubbed all ladders and inspected them

Ongoing Projects:

- Target Safety modules and daily activities logging
- Vehicle repairs as needed
- Daily vehicle, station and equipment maintenance

Upcoming Projects:

-

New Equipment Put in Service:

- Picked up controlled substances from Little Drug and put in service

Completed Training:

- Target Safety modules
- Paramedics completed ITLS, PALS and ACLS recertification's
- Driver Engineer training
- Driving session for Volunteer Firefighter

Upcoming Training:

- Daily Physical Fitness Training



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TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: September 8, 2016
SUBJECT: August 2016 C Shift Report

Completed Projects:

- Small engine maintenance and repair
- EMS Supplies

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- EMS Supplies
- QM Projects
- Revamping R-78 and R-79 EMS Check List

Upcoming Projects:

Completed Training:

- EMS training
- Driver's training
- Equipment Training
- Physical training
- Volunteer training
- EMS Recertification's: ALS

Upcoming Training:

- Firehouse training
- Volunteer training
- EVOC Training



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TO: Chief Scales

FROM: DE/EMT Brooks

DATE: 9-2-16

SUBJECT: Monthly training hours report August 2016

- **Aggregate Completions Report**
- Report executed 09/02/2016
- Users: 9 selected users
- Assignment Type: All Assignments
- Completion Dates: From 08/01/2016 To 08/31/2016

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
John	Brooks	PI331	60	TOTAL	46.64
John	Brooks	PI331	8	not tagged	4
John	Brooks	PI331	3	ems	4
John	Brooks	PI331	32	company training	16.64
John	Brooks	PI331	0	officer training	0
John	Brooks	PI331	24	driver/operator training	20
John	Brooks	PI331	0	hazardous materials	0
John	Brooks	PI331	0	recruit training	0
John	Brooks	PI331	1	driver training	6
John	Brooks	PI331	0	facility training	0
John	Brooks	PI331	0	specialty training	0
John	Brooks	PI331	0	facilities training	0
Derek	George	PI303	28	TOTAL	24.55
Derek	George	PI303	0	not tagged	0
Derek	George	PI303	5	ems	10
Derek	George	PI303	12	company training	4.55
Derek	George	PI303	9	officer training	9
Derek	George	PI303	2	driver/operator training	1
Derek	George	PI303	0	hazardous materials	0
Derek	George	PI303	0	recruit training	0

Derek	George	PI303	0	driver training	0
Derek	George	PI303	0	facility training	0
Derek	George	PI303	0	specialty training	0
Derek	George	PI303	0	facilities training	0
Cheryl	Herren	PI321	16	TOTAL	15.5
Cheryl	Herren	PI321	6	not tagged	3
Cheryl	Herren	PI321	2	ems	8
Cheryl	Herren	PI321	5	company training	2
Cheryl	Herren	PI321	0	officer training	0
Cheryl	Herren	PI321	3	driver/operator training	2.5
Cheryl	Herren	PI321	0	hazardous materials	0
Cheryl	Herren	PI321	0	recruit training	0
Cheryl	Herren	PI321	0	driver training	0
Cheryl	Herren	PI321	0	facility training	0
Cheryl	Herren	PI321	0	specialty training	0
Cheryl	Herren	PI321	0	facilities training	0
Igor	Kojadinovic	PI448	43	TOTAL	22.48
Igor	Kojadinovic	PI448	8	not tagged	4
Igor	Kojadinovic	PI448	6	ems	7
Igor	Kojadinovic	PI448	22	company training	7.98
Igor	Kojadinovic	PI448	0	officer training	0
Igor	Kojadinovic	PI448	15	driver/operator training	7.5
Igor	Kojadinovic	PI448	0	hazardous materials	0
Igor	Kojadinovic	PI448	0	recruit training	0
Igor	Kojadinovic	PI448	0	driver training	0
Igor	Kojadinovic	PI448	0	facility training	0
Igor	Kojadinovic	PI448	0	specialty training	0
Igor	Kojadinovic	PI448	0	facilities training	0
Kyle	Oberst	PI338	51	TOTAL	34.8
Kyle	Oberst	PI338	10	not tagged	5
Kyle	Oberst	PI338	2	ems	6
Kyle	Oberst	PI338	33	company training	13.8
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	12	driver/operator training	6
Kyle	Oberst	PI338	3	hazardous materials	3
Kyle	Oberst	PI338	0	recruit training	0
Kyle	Oberst	PI338	1	driver training	6
Kyle	Oberst	PI338	0	facility training	0
Kyle	Oberst	PI338	0	specialty training	0
Kyle	Oberst	PI338	0	facilities training	0
Kevin	Scheer	PI304	54	TOTAL	37.14
Kevin	Scheer	PI304	7	not tagged	3.5
Kevin	Scheer	PI304	0	ems	0
Kevin	Scheer	PI304	37	company training	21.14
Kevin	Scheer	PI304	0	officer training	0
Kevin	Scheer	PI304	15	driver/operator training	7.5

Kevin	Scheer	PI304	2	hazardous materials	3
Kevin	Scheer	PI304	0	recruit training	0
Kevin	Scheer	PI304	1	driver training	6
Kevin	Scheer	PI304	0	facility training	0
Kevin	Scheer	PI304	0	specialty training	0
Kevin	Scheer	PI304	0	facilities training	0
Pete	Steffen	PI446	69	TOTAL	55.89
Pete	Steffen	PI446	8	not tagged	4
Pete	Steffen	PI446	0	ems	0
Pete	Steffen	PI446	33	company training	19.89
Pete	Steffen	PI446	8	officer training	8
Pete	Steffen	PI446	20	driver/operator training	18
Pete	Steffen	PI446	1	hazardous materials	1
Pete	Steffen	PI446	0	recruit training	0
Pete	Steffen	PI446	1	driver training	6
Pete	Steffen	PI446	0	facility training	0
Pete	Steffen	PI446	0	specialty training	0
Pete	Steffen	PI446	0	facilities training	0
Susanne	Williams	PI320	15	TOTAL	14.75
Susanne	Williams	PI320	5	not tagged	2.5
Susanne	Williams	PI320	2	ems	8
Susanne	Williams	PI320	5	company training	1.25
Susanne	Williams	PI320	3	officer training	3
Susanne	Williams	PI320	0	driver/operator training	0
Susanne	Williams	PI320	0	hazardous materials	0
Susanne	Williams	PI320	0	recruit training	0
Susanne	Williams	PI320	0	driver training	0
Susanne	Williams	PI320	0	facility training	0
Susanne	Williams	PI320	0	specialty training	0
Susanne	Williams	PI320	0	facilities training	0
Mike	Young	PI319	54	TOTAL	36.47
Mike	Young	PI319	10	not tagged	5
Mike	Young	PI319	0	ems	0
Mike	Young	PI319	30	company training	11.97
Mike	Young	PI319	9	officer training	9
Mike	Young	PI319	10	driver/operator training	5
Mike	Young	PI319	3	hazardous materials	4
Mike	Young	PI319	0	recruit training	0
Mike	Young	PI319	1	driver training	6
Mike	Young	PI319	0	facility training	0
Mike	Young	PI319	0	specialty training	0
Mike	Young	PI319	0	facilities training	0



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TO: Chief Dan Scales

FROM: FF/PM Kyle Oberst

DATE: 09/02/2016

SUBJECT: August 2016 Operational volunteer monthly report

Activity Log

TJ Martin - 0 Hours
- No Hours

Ryan Burke - 24 Hours
- Truck checkouts, ems calls, autopulse training

David Becker - 22 Hours
- Truck checkouts, wash vehicles, EMS calls

Chris Ballinger - 13 Hours
-Medical calls



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TO: Chief Scales
FROM: Lieutenant George
DATE: September 06, 2016
SUBJECT: August 2016 Fire Marshal Report

Completed Inspections:

- Tower's 800 Lanai
- Eastwinds Condominium
- Tower's 800 remodel
- Oceanquest fire doors

Plan Reviews:

- Oceanquest remodel
- General store at 33 Inlet Harbor (secondary exit door)

Business Tax:

- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:

- General contractor phone conversation regarding secondary exit at 33 Inlet Harbor Road

Miscellaneous:

- Plastered and painted Fire Marshal's office
- Completed fire scene photography, electrical safety, fire service building construction and arch mapping training