



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: August 3, 2016
SUBJECT: July 2016 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of July as well as a monthly report from the Fire Marshal and Operational Volunteers. Below is the breakdown of call types from all three shifts for the month of July 2016. Please feel free to contact me if you would like to discuss any items listed on the various reports

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	1
Other Fires	0
Total Fires	1
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	27
Total Transport Calls (included in EMS Calls)	15
Transported to Daytona Beach Halifax	9
Transported to Port Orange Halifax	6
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	0
Other Medical Incidents	12

Total Hazardous Conditions (No Fire)	1
Cover Assignment, Standby, Move up	0
Other Service Calls	5
Total Service Calls	5
Total Good Intent Calls	5
Malicious False Alarms	0
System Malfunction False Alarms	4
Unintentional False Alarms	2
Other False Alarms	0
Total False Alarms	6
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	46



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TO: Chief Scales
FROM: Lieutenant George
DATE: August 04, 2016
SUBJECT: July 2016 Shift Report

Completed Projects:

1. Completed Driver / Engineer Brooks evaluation
2. Taught police CPR, First Aid and AED training
3. Washed and detailed A-78
4. Painted and moved Fire Marshal stuff into old IT office
5. Taped Attack 78 up for Autism event
6. Volunteer training
7. Plan Reviews
8. Fire inspections

Ongoing Projects:

1. Target Safety
2. Fire Inspections / Pre-fire safety walk through
3. Paramedic and EMT renewals

Upcoming Projects:

1. Fire Hydrant Maintenance

New Equipment put in service:

1. None

Completed Training:

1. New volunteer firefighter training
- 2.
3. EMS protocol training
4. Fire inspector training
5. Marine 78 training

Upcoming Training:

1. ACLS, PALS, ITLS



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TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: July 30, 2016

SUBJECT: July 2016 Shift Report for "B" Shift

Completed Projects:

- Assisted with Surfers for Autism event
- Gas Monitor sent out for repairs
- Engine 78 to shop for servicing

Ongoing Projects:

- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance

Upcoming Projects:

- None

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Hands-on and video training on LUCAS CPR machine

Upcoming Training:

- Daily Physical Fitness Training
- ALS Recerts for Paramedics



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TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: August 3, 2016
SUBJECT: July 2016 C Shift Report

Completed Projects:

- Small engine maintenance and repair

Ongoing Projects:

- EMS Quality Assurance
- Small engine
- EMS Supplies
- QM Projects
- Revamping R-78 and R-79 EMS Check List

Upcoming Projects:

- Revamping duties list

Completed Training:

- EMS training
- Driver's training
- Equipment Training
- Physical training
- Volunteer training

Upcoming Training:

- Firehouse training
- Volunteer training
- EMS recertifications



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TO: Chief Scales

FROM: DE Brooks

DATE: 08/05/2016

SUBJECT: July training hours report

Aggregate Completions Report

Report executed 08/05/2016

Users: 9 selected users

Assignment Type: All Assignments

Completion Dates: From 07/01/2016 To 07/31/2016

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
John	Brooks	PI331	90	TOTAL	58.54
John	Brooks	PI331	13	not tagged	6.5
John	Brooks	PI331	3	ems	3
John	Brooks	PI331	52	company training	27.04
John	Brooks	PI331	0	officer training driver/operator	0
John	Brooks	PI331	35	training	28.5
John	Brooks	PI331	0	hazardous materials	0
John	Brooks	PI331	0	recruit training	0
John	Brooks	PI331	0	driver training	0
John	Brooks	PI331	0	facility training	0
John	Brooks	PI331	0	specialty training	0
John	Brooks	PI331	0	facilities training	0
Derek	George	PI303	20	TOTAL	12.57
Derek	George	PI303	1	not tagged	0.5
Derek	George	PI303	0	ems	0
Derek	George	PI303	9	company training	3.07
Derek	George	PI303	8	officer training	8
Derek	George	PI303	4	driver/operator	2

Derek	George	PI303	0	hazardous materials	0
Derek	George	PI303	0	recruit training	0
Derek	George	PI303	0	driver training	0
Derek	George	PI303	0	facility training	0
Derek	George	PI303	0	specialty training	0
Derek	George	PI303	0	facilities training	0
Cheryl	Herren	PI321	34	TOTAL	22.58
Cheryl	Herren	PI321	13	not tagged	6.5
Cheryl	Herren	PI321	1	ems	2
Cheryl	Herren	PI321	15	company training	9.08
Cheryl	Herren	PI321	0	officer training	0
Cheryl	Herren	PI321	5	training	5
Cheryl	Herren	PI321	0	hazardous materials	0
Cheryl	Herren	PI321	0	recruit training	0
Cheryl	Herren	PI321	0	driver training	0
Cheryl	Herren	PI321	0	facility training	0
Cheryl	Herren	PI321	0	specialty training	0
Cheryl	Herren	PI321	0	facilities training	0
Igor	Kojadinovic	PI448	37	TOTAL	20.82
Igor	Kojadinovic	PI448	8	not tagged	4
Igor	Kojadinovic	PI448	5	ems	7
Igor	Kojadinovic	PI448	21	company training	8.32
Igor	Kojadinovic	PI448	0	officer training	0
Igor	Kojadinovic	PI448	11	driver/operator	5.5
Igor	Kojadinovic	PI448	0	hazardous materials	0
Igor	Kojadinovic	PI448	0	recruit training	0
Igor	Kojadinovic	PI448	0	driver training	0
Igor	Kojadinovic	PI448	0	facility training	0
Igor	Kojadinovic	PI448	0	specialty training	0
Igor	Kojadinovic	PI448	0	facilities training	0
Kyle	Oberst	PI338	33	TOTAL	14.56
Kyle	Oberst	PI338	7	not tagged	3.5
Kyle	Oberst	PI338	1	ems	1
Kyle	Oberst	PI338	22	company training	8.56
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	10	driver/operator	5
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kyle	Oberst	PI338	0	driver training	0
Kyle	Oberst	PI338	0	facility training	0
Kyle	Oberst	PI338	0	specialty training	0
Kyle	Oberst	PI338	0	facilities training	0
Kevin	Scheer	PI304	68	TOTAL	33.96

Kevin	Scheer	PI304	12	not tagged	6
Kevin	Scheer	PI304	0	ems	0
Kevin	Scheer	PI304	46	company training	22.96
Kevin	Scheer	PI304	0	officer training	0
Kevin	Scheer	PI304	22	training	11
Kevin	Scheer	PI304	0	hazardous materials	0
Kevin	Scheer	PI304	0	recruit training	0
Kevin	Scheer	PI304	0	driver training	0
Kevin	Scheer	PI304	0	facility training	0
Kevin	Scheer	PI304	0	specialty training	0
Kevin	Scheer	PI304	0	facilities training	0
Pete	Steffen	PI446	65	TOTAL	46.39
Pete	Steffen	PI446	9	not tagged	4.5
Pete	Steffen	PI446	0	ems	0
Pete	Steffen	PI446	31	company training	17.89
Pete	Steffen	PI446	5	officer training	5
Pete	Steffen	PI446	22	training	20
Pete	Steffen	PI446	0	hazardous materials	0
Pete	Steffen	PI446	0	recruit training	0
Pete	Steffen	PI446	0	driver training	0
Pete	Steffen	PI446	0	facility training	0
Pete	Steffen	PI446	0	specialty training	0
Pete	Steffen	PI446	0	facilities training	0
Susanne	Williams	PI320	9	TOTAL	5.75
Susanne	Williams	PI320	2	not tagged	1
Susanne	Williams	PI320	1	ems	1
Susanne	Williams	PI320	3	company training	0.75
Susanne	Williams	PI320	3	officer training	3
Susanne	Williams	PI320	0	training	0
Susanne	Williams	PI320	0	hazardous materials	0
Susanne	Williams	PI320	0	recruit training	0
Susanne	Williams	PI320	0	driver training	0
Susanne	Williams	PI320	0	facility training	0
Susanne	Williams	PI320	0	specialty training	0
Susanne	Williams	PI320	0	facilities training	0
Mike	Young	PI319	58	TOTAL	28.63
Mike	Young	PI319	12	not tagged	6
Mike	Young	PI319	0	ems	0
Mike	Young	PI319	34	company training	12.13
Mike	Young	PI319	9	officer training	9
Mike	Young	PI319	14	training	7
Mike	Young	PI319	0	hazardous materials	0
Mike	Young	PI319	0	recruit training	0

Mike	Young	PI319	0	driver training	0
Mike	Young	PI319	0	facility training	0
Mike	Young	PI319	0	specialty training	0
Mike	Young	PI319	0	facilities training	0



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TO: Chief Dan Scales

FROM: FF/PM Kyle Oberst

DATE: 08/03/16

SUBJECT: July 2016 Operational volunteer monthly report

Activity Log

TJ Martin – 5.5 Hours
- Engine training

Ryan Burke - 24 Hours
- Truck checkouts, ems calls, fire alarm, lighthouse exercise

David Becker - 0 Hours
- Did not come this month

Chris Ballinger – 24 Hours
- Truck checkouts, ems calls



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TO: Chief Scales
FROM: Lieutenant George
DATE: August 05, 2016
SUBJECT: July 2016 Fire Marshal Report

Completed Inspections:

- 125 Inlet Harbor, Inlet Cove
- Inlet Harbor Restaurant Fuel Tank proposal
- 4555 S. Atlantic Ave Unit 4111

Plan Reviews:

- Tower's lanai review
- Inlet Harbor Fuel Tank replacement
- Tower's Lanai

Business Tax:

- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:

- Meeting regarding newly proposed fuel tank at Inlet Harbor

Miscellaneous:

- Continuing education
- Painted and plastered old IT office for Fire Marshal.