



MEMORANDUM
TOWN OF PONCE INLET – INFORMATION TECHNOLOGY

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

Date: March 4, 2016

To: Chief Dan Scales

From: Angie Hawkins

Re: Information Technology for February 2016

Below are a summary of the Information Technology Departments activities for the month of February.

Projects in Process:

- Tyler Content Manager 2010 Windows Server
- Tyler Content Management Software
- Tyler Output Processing Software
- Tyler Disaster Recovery
- Training for the Employees on Tyler Content Management
- Incode 10
- Office 365
- Upgrade Website Design
- Cisco AnyConnect to the County
- Security Door Access
- IT Policy
- Fujitsu Scanner Install
- Rebuild Websense Server
- Porting Public works numbers to the PRI
- Added a new phone line to the Police Department

Projects Completed:

- Tyler Content Manager 2010 Windows Server
- Tyler Content Management Software
- Tyler Output Processing Software
- Tyler Disaster Recovery
- Training for the Employees on Tyler Content Management
- Upgrade Website Design
- Cisco AnyConnect to the County

- Fujitsu Scanner Install
- Rebuild Websense Server
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- Added a new line to the Police Department

Help Desk Overview:

Total: 36 Closed: 29 Open: 7

System Security:

Email spam and virus prevention via Barracuda Spam Filter

Total inbound E-Mails 8,235

Total Blocked E-Mails 4,254

Virus Blocked E-mails 12

Quarantined E-Mails 257