



**Meeting Date:** December 15, 2016

**Agenda Item:** 7-A

## Report to Town Council

**Topic:** Consideration of appointments to the Accession Committee

**Recommended Motion:** Approval / denial of the reappointment of Carol Jerson to Seat #3 of the Accession Committee for a three-year term with an expiration date of December 31, 2019.

**Summary:** Please see attached staff report.

**Requested by:** Ms. Hunt, Board Secretary

**Approved by:** Ms. Witt, Town Manager



## MEMORANDUM

### Town of Ponce Inlet, Town Manager Department

*The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Jeaneen Witt, Town Manager  
From: Peg Hunt, Administrative Assistant/Board Secretary  
Date: December 1, 2016  
Subject: Consideration of Appointments to the Accession Committee

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**MEETING DATE:** December 15, 2016

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The Accession Committee consists of three (3) Regular members. On December 31, 2016, the term for Seat #3 (held by Carol Jerson) will expire. This seat is a 3-year term, with a new terms expiration date of 12/31/2019. Ms. Jerson has expressed interest in continuing to serve on this Committee. There have been no other membership inquiries or applications received.

For your reference, staff has provided the 2016 Annual Boardmember Meeting Attendance Record, depicting each board member's meeting attendance.

Thank you for your consideration.

  
\_\_\_\_\_  
Peg Hunt, Board Secretary

December 1, 2016  
\_\_\_\_\_  
Date

Attachment(s):

1. Email from member requesting re-appointment
2. 2016 Board member attendance matrix

/ph

Hunt, Peg

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**From:** Jack Jerson [JJerson@CFL.RR.COM]  
**Sent:** Monday, October 24, 2016 11:12 AM  
**To:** Hunt, Peg  
**Subject:** Accession Committee

Hi Peg,

I just wanted to let you know I received your letter and I would like to be reappointed to the Accession Committee if possible.

Thank-you, Carol Jerson



TOWN OF PONCE INLET  
**ACCESSION COMMITTEE**

**MEMBER ATTENDANCE RECORD- 2016**

Name	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter			Total # of meetings	Total # of absences	
	January	February	March	April	May	June	July	August	September	October	November	December			
Jane Magrady	A			P				A						2	
Tara Lamb	P	C <sup>1</sup>	C <sup>1</sup>	P	C <sup>1</sup>	C <sup>1</sup>	C <sup>2</sup>	P	C <sup>1</sup>	C <sup>1</sup>	C <sup>1</sup>			1	
Carol Jerson	P			P				P						1	

**Legend:**

P = Present    A = Absent    LOA = Leave of Absence    C<sup>1</sup> = Cancelled; No Agenda items    C<sup>2</sup> = Cancelled = Unable to obtain a quorum

**Note(s):**

1. July meeting CANCELLED (Ms. Lamb & Ms. Jerson unable to attend)
- 2.

Information provided by:

*Peg Hunt*  
 Peg Hunt, Town Board Secretary

**REMOVAL FROM OFFICE, VACANCIES:** If a Board member has either three consecutive absences from regular meetings or five absences within one rolling year from regular meetings, that member shall be automatically removed from the Board, per Resolution 2013-02.