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MEMORANDUM

TOWN OF PONCE INLET – PUBLIC WORKS DIVISION

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Keith Gunter, General Manager of Public Works 
DATE: August 31st, 2016
SUBJECT: Request to Surplus Variable Message Board

MEETING DATE: September 22nd, 2016

Request to Surplus Property / Equipment

As per procedure, staff requests to place on the Consent Agenda for the September 22nd, 2016 Town Council meeting, the following items:

- (1) Solar Message Center (Variable Message Board)

The Variable Message Board is currently not functioning, has been repaired multiple times, and it is not financially feasible to repair again. It no longer serves a function to the Town of Ponce Inlet.

Recommendations:

It is staff's recommendation that the Variable Message Board be considered "surplus property" so that they can be removed from the Fixed Asset List.

KG/ad