



## MEMORANDUM

### TOWN OF PONCE INLET, TOWN MANAGER DEPARTMENT

*The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Historic and Archeological Preservation Advisory Board  
From: Amy Zengotita, Parks/Rec Manager & Museum Educator  
Date: January 20, 2017  
Subject: Dissolution of the Accession Committee

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**MEETING DATE:** February 2, 2017

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Prior to the Accession Committee meeting on January 18, 2017, Committee Member Jane Magrady requested that the discussion of dissolving the Accession Committee be placed on the Committee's agenda. At the January 18, 2017, meeting the Accession Committee voted unanimously that the Committee be dissolved. This action was taken upon review of the purpose for creation of the Committee no longer existing. Excerpt from the Museum Management Plan for the Ponce Inlet Historical Museum below:

Because there is no Museum Director in place at this time, it is recommended that an Accession Committee be created to formally identify the specific exhibit themes for interpretation and to acquire needed collection items.<sup>1</sup>

The Committee feels that it has served its purpose in creating exhibit themes in each of the museum rooms and accessioning items during the first few years when items were coming in monthly. The Accession Committee recommends that since there is a Museum Director in place, that the items and exhibits should be determined by staff or by the Historic Board if necessary. The Historic Board is asked to make a recommendation on dissolving the Accession Committee to Town Council.

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Amy Zengotita, Parks/Rec Manager & Museum Educator

January 20, 2017

Date

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<sup>1</sup>Smith, G. (2010). *Museum Management Plan: Ponce Inlet Historical Museum at 143 Beach Street*. New South Associates.