



MEMORANDUM

AGENDA ITEM # 9-A

TOWN OF PONCE INLET, PLANNING AND DEVELOPMENT DEPARTMENT

The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Historic and Archeological Preservation Advisory Board
From: Amy Zengotita, Parks/Rec & Museum Educator *AZ*
Date: January 21, 2016
Subject: Accession Committee 2015 Annual Report

MEETING DATE: February 4, 2016

Pursuant to Resolution No. 2011-10, which created the Accession Committee for the Ponce Inlet Historical Museum, "the Committee shall provide a written annual report to the Historic and Archeological Preservation Advisory Board and Town Council following the last meeting of each year¹..." This memorandum is a summary of the accomplishments of the Committee in 2015 and is intended to serve as the Committee's annual report. The Accession Committee approved the report at its January 2016 meeting.

January

- Accessioned prop items for Hasty Cottage to stage the cottage as a 1943 post office, including the following:
 - Mail tray
 - Ink bottle
 - Coffee mug
 - Replica Ponce Park postmarking stamps
 - Ink pad
 - Letter scale
 - Writing utensils

March

- Agreed upon definitions of Permanent Collection and Education Collection and the difference between an Artifact and a Prop.
- Accessioned shaving mug and brush as a prop items for room 3 of the Museum.
- Accessioned ladder-back chairs as props items for the Hasty Cottage.

June

- Agreed upon items to be sold in the Museum gift shop such as postcards, prints of Museum drawing, and note cards.

The Historic Board is asked to consider the report and provide a recommendation to Town Council for its February 18, 2016 meeting.

¹ Section 3, Procedure, Line 70