



Town of Ponce Inlet
**HISTORIC & ARCHAEOLOGICAL PRESERVATION
ADVISORY BOARD**

REGULAR MEETING MINUTES

August 4, 2016

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2 **1. CALL TO ORDER:** Pursuant to proper notice, Chairperson Campbell called the
3 meeting to order at 10:00 AM in the Council Chambers, 4300 S. Atlantic Avenue, Ponce
4 Inlet, Florida.

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6 **2. PLEDGE OF ALLEGIANCE:** Chairperson Campbell led the attendees in the
7 Pledge of Allegiance.

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9 **3. ROLL CALL & DETERMINATION OF QUORUM:**

10 Board members present:

11 Ms. Hamilton

12 Chairperson Campbell

13 Vice-Chairperson Finch

14 Ms. Jerson

15 Ms. LaBarre

Board members absent:

None

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17 A quorum was established with five (5) members present.

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19 Staff members present:

20 Ms. Hunt, Town Board Secretary

21 Ms. Zengotita, Parks/Rec and Museum Educator

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23 **4. ADOPTION OF AGENDA:** Ms. LaBarre moved to adopt the agenda as
24 presented; seconded by Vice-Chair Finch. This motion PASSED 5-0, voice-vote.

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26 **5. APPROVAL OF MINUTES:**

27 a. May 5th, 2016 – Vice-Chair Finch moved to approve the May 5th, 2016 meeting
28 minutes as presented; seconded by Ms. Jerson. This motion PASSED 5-0, voice-vote.

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30 **6. REPORT OF STAFF:**

31 a. Amy Zengotita, Parks/Recreation and Museum Educator provided the
32 following report:

33 - Museum attendance: May - 116, June – 183, and July – 248. She noted that the
34 increase is due to children's school groups.

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36 **7. CORRESPONDENCE & COMMUNICATIONS:** None.

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38 **8. OLD BUSINESS:** None.

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40 **9. NEW BUSINESS:**

41 a. *Future Programming and Events, Fall 2016* – Ms. Zengotita read the proposed Fall
42 Lecture Series and proposed Fall Events details. The Board thanked Ms. Zengotita for her
43 efforts in putting together these programs.

45 Vice-Chair Finch moved to APPROVE the proposed Programming and Events for Fall 2016 as
46 presented; seconded by Ms. Jerson. This motion PASSED 5-0, voice-vote.
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48 **10. BOARD DISCUSSION:**

49 a. Next meeting date – the date shown was September 8th; Board members
50 asked if the change was due to the Labor Day holiday. Ms. Hunt stated it was an error
51 and the meeting date was corrected to September 1st.

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53 Ms. Hamilton announced that Winterhaven Road has been officially approved as a local
54 historic landmark site and stated the Board needs to discuss the design and location of
55 the marker. She noted that there are seven signs in that area and asked if staff would
56 consider removing some signs and installing fencing - to “clean it up”. She suggested
57 the design of the marker should include the aerial photo that is widely used to depict the
58 original beach race course. Chairperson Campbell asked Ms. Zengotita if there are
59 funds available for the purchase of a marker. Ms. Zengotita stated this item is included
60 in the proposed budget. Chairperson Campbell suggested this item be placed on a
61 future agenda for consideration. Ms. Zengotita concurred and suggested the October or
62 November meeting, after the proposed budget is approved.

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64 **11. PUBLIC PARTICIPATION:** No audience present.

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66 **12. ADJOURNMENT:** The meeting was adjourned at 10:18 AM.

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68 Prepared and submitted by,

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71 _____
72 Peg Hunt, Town Board Secretary