



Meeting Date: February 18, 2016

Agenda Item: 11-B

Report to Town Council

Topic: Resolution 2016-03, establishing a process for transition from the Town's remaining seven member boards to five member boards.

Recommended Motion: Approval of Resolution 2016-03.

Summary: Pursuant to the direction of the Town Council at their January 21, 2016 meeting, this resolution has been prepared to establish the transition process for the two remaining seven member boards to become five member boards.

The two remaining seven member boards are the Planning Board and the Code Enforcement Board. The Planning Board currently has vacancies for one regular member and two alternate members. The Code Enforcement Board currently has vacancies for two alternate members.

This resolution does not impact any existing members.

Requested by: Town Council

Approved by: Ms. Witt, Town Manager



MEMORANDUM

Town of Ponce Inlet, Town Manager Department

The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

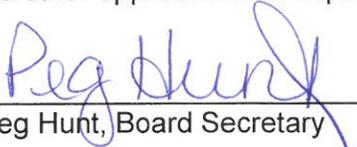
To: Jeaneen C. Witt, Town Manager
From: Peg Hunt, Administrative Assistant/Board Secretary
Date: January 13, 2016
Subject: Volunteer Board Membership Status

MEETING DATE: January 21, 2016

At its December 18, 2015 regular meeting, the Town Council made its annual appointments and re-appointments to the Town's volunteer advisory boards. During that meeting, the Council was briefed on the membership status of each board. Three Boards consist of seven Regular members and two Alternates; one Board consists of five regular members and no alternates. The table below summarizes the membership status of each board (as of today's date):

Board Name	# of Regular Seats	# of Regular Seats Vacant	# of Alternate Seats Vacant
Accession Committee	3	0	0
Code Enforcement Board	7	0	2
Historic & Archaeological Preservation Advisory Board	5	0	2
Parks, Recreation & Tree Advisory Board	7	2	2
Planning Board	7	1	2

No other applications or inquiries have been received for board appointment.



Peg Hunt, Board Secretary

January 13, 2016

Date

/ph

RESOLUTION 2016-03

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PONCE INLET, VOLUSIA COUNTY, FLORIDA; REDUCING THE NUMBER OF MEMBERS ON THE PLANNING BOARD AND CODE ENFORCEMENT BOARD; ESTABLISHING A PROCESS FOR THE TRANSITION FROM SEVEN-MEMBER PLANNING BOARD AND CODE ENFORCEMENT BOARD TO FIVE-MEMBER PLANNING AND CODE ENFORCEMENT BOARD; PROVIDING FOR CONFLICTING RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Ponce Inlet adopted Resolution 2015-01 as the procedure for the appointment of Board members; and

WHEREAS, the Town Council has found that public interest in occupying seats on the Planning Board and Code Enforcement Board has waned in recent years;

WHEREAS, the Town Council has determined that modifications to the composition of the Planning Board and Code Enforcement Board are necessary to maximize participation on those boards; and

WHEREAS, the Town Council has determined that a phasing-out of available seats on the Planning Board and Code Enforcement Board is the best method for reducing the membership of the respective boards from seven (7) to five (5).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PONCE INLET, VOLUSIA COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The procedure for reducing membership on the Town's Planning Board and Code Enforcement Board shall be as follows:

1. Nothing in this Resolution shall disturb the current composition or membership of the Planning Board or Code Enforcement Board.
2. When a member of the Planning Board or Code Enforcement Board resigns or is removed from their respective board, no new member, including the ascension of alternate members of the boards, shall be appointed by the City Council until and unless membership drops below five (5) members.
3. The Planning Board and Code Enforcement Board shall each at all times maintain two (2) alternate members.

4. Once the composition of the Planning Board and Code Enforcement Board is reduced to five (5) members each, appointment to the respective boards shall be governed by the provisions of Resolution 2015-01.

Section 2. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or provision in such holding shall not affect the validity of the remaining portions or applications hereof.

Section 3. Conflicting Resolutions.

All Resolutions or parts thereof in conflict herewith or contrary hereto are hereby repealed to the extent of such conflict.

Section 4. Effective Date

This Resolution shall take effect immediately upon its adoption.

It was moved by _____ and seconded by _____ that said Resolution be adopted. A roll call vote of the Town Council on said motion resulted as follows:

Mayor Smith, Seat #1	_____
Councilmember Perrone, Seat #2	_____
Vice-Mayor Hoss, Seat #3	_____
Councilmember Milano, Seat #4	_____
Councilmember Paritsky, Seat #5	_____

Passed this __ day of _____, 2016.

Town of Ponce Inlet, Florida

Gary L. Smith, Mayor

ATTEST:

Jeaneen Witt, CMC
Town Manager/Town Clerk