MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager

FROM: Chief Dan Scales

DATE: July 10, 2014

SUBJECT: June 2015 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of June as well as a monthly report from the Fire Marshal and Operational Volunteers.

Below is the breakdown of call types from all three shifts for the month of June 2015.

Please feel free to contact me if you would like to discuss any items listed on the various reports.

Description	Count

Building Fires	1
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	1
Total Fires	2

Total Overpressure Rupture, Explosion, No Fire	0

EMS Calls	22
Total Transport Calls (included in EMS Calls)	17
Transported to Daytona Beach Halifax	8
Transported to Port Orange Halifax	9
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	0
Other Medical Incidents	5

Total Hazardous Conditions (No Fire)	2

Cover Assignment, Standby, Move up	0
Other Service Calls	6
Total Service Calls	6

Total Good Intent Calls	5

Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	4
Other False Alarms	0
Total False Alarms	5

Total Severe Weather & Natural Disaster	0

Total Special Incident Type	0

Grand Total	42

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TO: Chief Scales

FROM: Lieutenant George

DATE: July 07, 2015

SUBJECT: June 2015 Shift Report

Completed Projects:
1. Monthly EMS checks R-78 and E-78
2. Fire inspections
3. Battery charger replaced on E-78
4. New batteries for E-78
5. Assisted with employee cookout
6. Ran and fueled small engines
7. Plan Reviews

Ongoing Projects:
1. Target Safety
2. Fire Inspections / Pre-fire safety walk through

Upcoming Projects:
1. Fire Hydrant Maintenance
2. EMT / Paramedic Renewals

New Equipment put in service:
1. 1,000 ft of LDH
2. New fire nozzle

Completed Training:
1. Web PCR training
2. Firefighting training
3. Wildfire training
4. Driver's training
5. Volunteer training

Upcoming Training:
1. Water Rescue

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TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: July 9, 2015

SUBJECT: June 2015 Shift Report for "B" Shift

Completed Projects:
- Assigned pre-fire update and property checks completed

Ongoing Projects:
- Target Safety modules and daily activities logging
- EMS supply inventory, organization and ordering
- Daily vehicle, station and equipment maintenance
- Quotes and ordering new EMS equipment

Upcoming Projects:
- None

New Equipment Put in Service:
- Installed new batteries in Engine 78

Completed Training:
- Target Safety modules

Upcoming Training:
- Daily Physical Fitness Training
- FF Steffen, Pump Operator Certification class

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TO: Chief Daniel Scales

FROM: Lt. Susanne Williams

DATE: July 1, 2015

SUBJECT: June 2015 C Shift Report

Completed Projects:
- Small engine maintenance and repair
- EMS and ACLS drugs restocked.
- Quality Assurance
- QM Orders and distribution
- Purchased 5" hose
- New tires on R-78 and FM-78
- New battery tender for E-78
- New Nozzle on E-78 placed in service

Ongoing Projects:
- EMS Quality Assurance
- Small engine
- Truck Maintenance
- Quarter Master
- LP Transmissions
- Revamping QA Process
- 5" recoupling
- Pre Fire Plans
- Fire Operations projects
- E-178 at 10-8 for new pump
- Firehouse data input

Upcoming Projects:
- Pre Fire Plans

Completed Training:
- EMS training
- Driver's training.

- Target Safety
- Equipment Training
- Physical training
- Trained SDFD on EPCR Program
- Rope training

Upcoming Training:
- Target Safety
- Physical Training
- EMS Training
- Policy review
- Ropes training

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TO: Chief Scales

FROM: Lieutenant George

DATE: July 07, 2015

SUBJECT: June 2015 Fire Marshal Report

Completed Inspections:
- 4561 S. Atlantic Ave # 204
- 4525 S. Atlantic Ave # 1105

Plan Reviews:
- 4460 S. Atlantic Ave.
- 4555 S Atlantic Ave Lanai Enclosure

Business Tax:
- *Completed several miscellaneous Business Tax Receipts*

Pre-construction / Fire Marshal meetings:
- Meeting with contractor , Tom Binzey regarding construction at Towers

Miscellaneous:
- Refilled pressurized fire extinguisher

George on 72hrs of scheduled personal leave during the month.

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TO: Chief Dan Scales

FROM: FF/PM Kyle Oberst

DATE: July 8, 2015

SUBJECT: June 2015 Operational volunteer monthly report

Activity Log

Dakota Ramos - 24 Hours
- Standby, station duties, small engine checks, training

Igor Kojadinovic - 0 Hours
- Job conflicts; excused

TJ Martin - 0 Hours
- Temporary inactive status due to an off duty injury.

Adam Sarwi - 24 Hours
- Truck check, stand by, station tour, Hydrant training, workout, 2 EMS calls

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TO: Chief Scales

FROM: D/E Brooks

DATE: July 9, 2015

SUBJECT: June Monthly training report

- **Aggregate Completions Report**
- Report executed 07/09/2015
- Users: 9 selected users
- Assignment Type: All Assignments
- Completion Dates: From 06/01/2015 To 06/30/2015

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
Chris	Ballinger	PI447	48	TOTAL	40.89
Chris	Ballinger	PI447	0	not tagged	0
Chris	Ballinger	PI447	3	ems	5
Chris	Ballinger	PI447	21	company training	6.89
Chris	Ballinger	PI447	1	officer training	1
Chris	Ballinger	PI447	19	driver/operator training	23
Chris	Ballinger	PI447	4	hazardous materials	5
Chris	Ballinger	PI447	0	recruit training	0
Chris	Ballinger	PI447	0	driver training	0
Chris	Ballinger	PI447	0	facility training	0
Chris	Ballinger	PI447	0	apparatus checks	0
John	Brooks	322	39	TOTAL	33.48
John	Brooks	322	0	not tagged	0
John	Brooks	322	0	ems	0
John	Brooks	322	18	company training	6.48
John	Brooks	322	3	officer training	3
John	Brooks	322	18	driver/operator training	24
John	Brooks	322	0	hazardous materials	0
John	Brooks	322	0	recruit training	0
John	Brooks	322	0	driver training	0

John	Brooks	322	0	facility training	0
John	Brooks	322	0	apparatus checks	0
Derek	George	303	18	TOTAL	12.65
Derek	George	303	0	not tagged	0
Derek	George	303	0	ems	0
Derek	George	303	8	company training	3.15
Derek	George	303	7	officer training	7
Derek	George	303	3	driver/operator training	2.5
Derek	George	303	0	hazardous materials	0
Derek	George	303	0	recruit training	0
Derek	George	303	0	driver training	0
Derek	George	303	0	facility training	0
Derek	George	303	0	apparatus checks	0
Cheryl	Herren	321	37	TOTAL	41
Cheryl	Herren	321	0	not tagged	0
Cheryl	Herren	321	0	ems	0
Cheryl	Herren	321	12	company training	3
Cheryl	Herren	321	0	officer training	0
Cheryl	Herren	321	24	driver/operator training	37
Cheryl	Herren	321	1	hazardous materials	1
Cheryl	Herren	321	0	recruit training	0
Cheryl	Herren	321	0	driver training	0
Cheryl	Herren	321	0	facility training	0
Cheryl	Herren	321	0	apparatus checks	0
Kyle	Oberst	PI338	30	TOTAL	24.65
Kyle	Oberst	PI338	0	not tagged	0
Kyle	Oberst	PI338	1	ems	1
Kyle	Oberst	PI338	17	company training	6.15
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	12	driver/operator training	17.5
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kyle	Oberst	PI338	0	driver training	0
Kyle	Oberst	PI338	0	facility training	0
Kyle	Oberst	PI338	0	apparatus checks	0
Kevin	Scheer	304	60	TOTAL	44.38
Kevin	Scheer	304	0	not tagged	0
Kevin	Scheer	304	11	ems	19
Kevin	Scheer	304	33	company training	11.88
Kevin	Scheer	304	0	officer training	0
Kevin	Scheer	304	16	driver/operator training	13.5
Kevin	Scheer	304	0	hazardous materials	0
Kevin	Scheer	304	0	recruit training	0
Kevin	Scheer	304	0	driver training	0
Kevin	Scheer	304	0	facility training	0
Kevin	Scheer	304	0	apparatus checks	0

Pete	Steffen	PI446	61	TOTAL	58.72
Pete	Steffen	PI446	0	not tagged	0
Pete	Steffen	PI446	6	ems	12
Pete	Steffen	PI446	24	company training	8.22
Pete	Steffen	PI446	1	officer training	1
Pete	Steffen	PI446	28	driver/operator training	34.5
Pete	Steffen	PI446	2	hazardous materials	3
Pete	Steffen	PI446	0	recruit training	0
Pete	Steffen	PI446	0	driver training	0
Pete	Steffen	PI446	0	facility training	0
Pete	Steffen	PI446	0	apparatus checks	0
Susanne	Williams	320	22	TOTAL	10.75
Susanne	Williams	320	0	not tagged	0
Susanne	Williams	320	0	ems	0
Susanne	Williams	320	12	company training	2.75
Susanne	Williams	320	6	officer training	6
Susanne	Williams	320	4	driver/operator training	2
Susanne	Williams	320	0	hazardous materials	0
Susanne	Williams	320	0	recruit training	0
Susanne	Williams	320	0	driver training	0
Susanne	Williams	320	0	facility training	0
Susanne	Williams	320	0	apparatus checks	0
Mike	Young	319	36	TOTAL	20.89
Mike	Young	319	0	not tagged	0
Mike	Young	319	0	ems	0
Mike	Young	319	23	company training	7.89
Mike	Young	319	6	officer training	6
Mike	Young	319	7	driver/operator training	7
Mike	Young	319	0	hazardous materials	0
Mike	Young	319	0	recruit training	0
Mike	Young	319	0	driver training	0
Mike	Young	319	0	facility training	0
Mike	Young	319	0	apparatus checks	0