



**MEMORANDUM**  
**TOWN OF PONCE INLET FIRE RESCUE**

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

**TO:** Jeaneen Witt, Town Manager  
**FROM:** Chief Dan Scales  
**DATE:** May 2, 2017  
**SUBJECT:** April 2017 Shift Reports

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*I am attaching reports from each shift as to their individual activities for the month of January as well as a monthly report for Operational Volunteers and Training hours. Below is the breakdown of call types from two shifts for the month of April 2017. **On April 27th our department had a random inspection from the State EMS Department of Health. We received an excellent review. See the attached memo for more information.** Please feel free to contact me if you would like to discuss any items listed on the various reports.*

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	24
Total Transport Calls (included in EMS Calls)	16
Transported to Daytona Beach Halifax	8
Transported to Port Orange Halifax	6
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Memorial	2
Other Medical Incidents	8

Total Hazardous Conditions (No Fire)	0
Cover Assignment, Standby, Move up	0
Other Service Calls	7
Total Service Calls	7
Total Good Intent Calls	5
Malicious False Alarms	0
System Malfunction False Alarms	0
Unintentional False Alarms	5
Other False Alarms	1
Total False Alarms	6
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	42

House Watch Checks

418



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**TO:** Chief Daniel Scales  
**FROM:** Lt. Susanne Williams  
**DATE:** May 02, 2017  
**SUBJECT:** April 2017 B Shift Report

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*Completed Projects:*

- Training
- Quality Assurance
- EMS Orders and Distribution
- Capital Equipment
- Paramedic Clearance

*Ongoing Projects:*

- EMS Quality Assurance
- Truck Maintenance
- Training
- Property Checks

*Upcoming Projects:*

- *Struts*
- *Ryno Tool*

*Completed Training:*

- EMS training
- Driver's training.
- Target Safety
- Equipment Training
- Physical training
- Hazmat Training

*Upcoming Training:*

- Target Safety
- Physical Training
- EMS Training
- Policy and Procedures
- Safety Training

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**TO: Chief Dan Scales**

**FROM: Lt. Mike Young**

**DATE: May 1, 2017**

**SUBJECT: April 2017 Shift Report for "C" Shift**

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Completed Projects:

- Annual Hose Testing
- Capital Requests for next budget year
- Monthly EMS check outs

Ongoing Projects:

- Target Safety modules and daily activities logging
- Daily vehicle, station and equipment maintenance

Upcoming Projects:

- Hydrant maintenance
- Vehicle annual maintenance and Pump Testing

New Equipment Put in Service:

- None

Completed Training:

- Target Safety modules
- Hazmat Incident Management Training

Upcoming Training:

- Daily Physical Fitness Training
- Water Rescue Training



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**TO: Chief Dan Scales**

**FROM: FF/PM Kyle Oberst**

**DATE: 05/02/2017**

**SUBJECT: April Operational Volunteer Monthly Report**

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**Activity Log**

Ryan Burke – 0 Hours

- Due to full time job, was unable to make it this month.

Chris Ballinger - 0 Hours

- Due to full time job, was unable to make it this month.

Sheamus Vessel – 28 Hours

- Training, truck check outs.



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**TO: Chief Scales**

**FROM: DE Brooks**

**DATE: 5/2/17**

**SUBJECT: monthly training hours report April 2017**

- **Aggregate Completions Report**
- Report executed 05/02/2017
- Users: 8 selected users
- Assignment Type: All Assignments
- Completion Dates: From 04/01/2017 To 04/30/2017

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
John	Brooks	PI331	50	TOTAL	33.06
John	Brooks	PI331	7	not tagged	3.5
John	Brooks	PI331	0	ems	0
John	Brooks	PI331	28	company training	14.56
John	Brooks	PI331	0	officer training	0
John	Brooks	PI331	21	driver/operator training	17.5
John	Brooks	PI331	1	hazardous materials	1
John	Brooks	PI331	0	recruit training	0
John	Brooks	PI331	0	driver training	0
John	Brooks	PI331	0	facility training	0
John	Brooks	PI331	0	specialty training	0
John	Brooks	PI331	0	facilities training	0
Cheryl	Herren	PI321	43	TOTAL	18.25
Cheryl	Herren	PI321	25	not tagged	12.5
Cheryl	Herren	PI321	0	ems	0
Cheryl	Herren	PI321	16	company training	4.25
Cheryl	Herren	PI321	0	officer training	0
Cheryl	Herren	PI321	2	driver/operator training	1
Cheryl	Herren	PI321	1	hazardous materials	1
Cheryl	Herren	PI321	0	recruit training	0

Cheryl	Herren	PI321	0	driver training	0
Cheryl	Herren	PI321	0	facility training	0
Cheryl	Herren	PI321	0	specialty training	0
Cheryl	Herren	PI321	0	facilities training	0
Igor	Kojadinovic	PI448	55	TOTAL	25.88
Igor	Kojadinovic	PI448	13	not tagged	6.5
Igor	Kojadinovic	PI448	2	ems	4
Igor	Kojadinovic	PI448	33	company training	11.38
Igor	Kojadinovic	PI448	0	officer training	0
Igor	Kojadinovic	PI448	15	driver/operator training	7.5
Igor	Kojadinovic	PI448	1	hazardous materials	1
Igor	Kojadinovic	PI448	0	recruit training	0
Igor	Kojadinovic	PI448	0	driver training	0
Igor	Kojadinovic	PI448	0	facility training	0
Igor	Kojadinovic	PI448	0	specialty training	0
Igor	Kojadinovic	PI448	0	facilities training	0
Kyle	Oberst	PI338	11	TOTAL	6.16
Kyle	Oberst	PI338	2	not tagged	1
Kyle	Oberst	PI338	0	ems	0
Kyle	Oberst	PI338	8	company training	4.16
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	2	driver/operator training	1
Kyle	Oberst	PI338	1	hazardous materials	1
Kyle	Oberst	PI338	0	recruit training	0
Kyle	Oberst	PI338	0	driver training	0
Kyle	Oberst	PI338	0	facility training	0
Kyle	Oberst	PI338	0	specialty training	0
Kyle	Oberst	PI338	0	facilities training	0
Kevin	Scheer	PI304	8	TOTAL	5.08
Kevin	Scheer	PI304	1	not tagged	.5
Kevin	Scheer	PI304	1	ems	1
Kevin	Scheer	PI304	4	company training	2.08
Kevin	Scheer	PI304	0	officer training	0
Kevin	Scheer	PI304	2	driver/operator training	1
Kevin	Scheer	PI304	1	hazardous materials	1
Kevin	Scheer	PI304	0	recruit training	0
Kevin	Scheer	PI304	0	driver training	0
Kevin	Scheer	PI304	0	facility training	0
Kevin	Scheer	PI304	0	specialty training	0
Kevin	Scheer	PI304	0	facilities training	0
Pete	Steffen	PI446	22	TOTAL	15.24
Pete	Steffen	PI446	3	not tagged	1.5
Pete	Steffen	PI446	0	ems	0
Pete	Steffen	PI446	9	company training	4.24
Pete	Steffen	PI446	2	officer training	2
Pete	Steffen	PI446	8	driver/operator training	7

Pete	Steffen	PI446	1	hazardous materials	1
Pete	Steffen	PI446	0	recruit training	0
Pete	Steffen	PI446	0	driver training	0
Pete	Steffen	PI446	0	facility training	0
Pete	Steffen	PI446	0	specialty training	0
Pete	Steffen	PI446	0	facilities training	0
Susanne	Williams	PI320	55	TOTAL	28.5
Susanne	Williams	PI320	11	not tagged	5.5
Susanne	Williams	PI320	0	ems	0
Susanne	Williams	PI320	38	company training	17
Susanne	Williams	PI320	5	officer training	5
Susanne	Williams	PI320	15	driver/operator training	7.5
Susanne	Williams	PI320	1	hazardous materials	1
Susanne	Williams	PI320	0	recruit training	0
Susanne	Williams	PI320	0	driver training	0
Susanne	Williams	PI320	0	facility training	0
Susanne	Williams	PI320	0	specialty training	0
Susanne	Williams	PI320	0	facilities training	0
Mike	Young	PI319	85	TOTAL	44.03
Mike	Young	PI319	17	not tagged	8.5
Mike	Young	PI319	0	ems	0
Mike	Young	PI319	51	company training	18.53
Mike	Young	PI319	16	officer training	16
Mike	Young	PI319	18	driver/operator training	9
Mike	Young	PI319	1	hazardous materials	1
Mike	Young	PI319	0	recruit training	0
Mike	Young	PI319	0	driver training	0
Mike	Young	PI319	0	facility training	0
Mike	Young	PI319	0	specialty training	0
Mike	Young	PI319	0	facilities training	0





STATE OF FLORIDA  
 DEPARTMENT OF HEALTH · EMERGENCY MEDICAL SERVICES  
 Inspection Narrative (Section 401.31, F.S.)



Service Name: Ponce Inlet Fire Rescue      Date: 04/27/17      Phone: 386-322-6720

County: Volusia      Type of Inspection: Random

Type of Service: ALS      Unit #: Engine 78

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Comments (Use additional sheet if necessary)

Personnel Records Inspection----No Deficiencies

Service Records and Facilities Inspection----No Deficiencies

BLS Vehicle Inspection----No Deficiencies

ALS Vehicle Inspection----No Deficiencies

Equipment Test Results Inspection----No Deficiencies

Excellent personnel and service records. Outstanding Engine 78 inspection. Crew members were polite and worked well together to locate required equipment. Fire Chief Daniel Scales and Administrative Assistant Becky Hugler I thank you and your staff for your help and cooperation during this unannounced inspection. If there is anything the Department can do to assist you in the future please, feel free to call anytime.