



MEMORANDUM
TOWN OF PONCE INLET FIRE RESCUE

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

TO: Jeaneen Witt, Town Manager
FROM: Chief Dan Scales
DATE: March 06, 2017
SUBJECT: February 2017 Shift Reports

I am attaching reports from each shift as to their individual activities for the month of February as well as a monthly report listing of our Operational Volunteers. Below is the breakdown of call types from two shifts for the month of February 2017. Please feel free to contact me if you would like to discuss any items listed on the various reports

Description	Count
Building Fires	0
Vehicle Fires	0
Marine Vessel Fires	0
Trash Fires	0
Brush/Grass Fires	0
Other Fires	0
Total Fires	0
Total Overpressure Rupture, Explosion, No Fire	0
EMS Calls	18
Total Transport Calls (included in EMS Calls)	15
Transported to Daytona Beach Halifax	6
Transported to Port Orange Halifax	7
Transported to Bert Fish Memorial, NSB	0
Transported to Ormond Beachside Memorial	1

Other Medical Incidents	3
Total Hazardous Conditions (No Fire)	1
Cover Assignment, Standby, Move up	0
Other Service Calls	3
Total Service Calls	3
Total Good Intent Calls	4
Malicious False Alarms	0
System Malfunction False Alarms	1
Unintentional False Alarms	2
Other False Alarms	0
Total False Alarms	3
Total Severe Weather & Natural Disaster	0
Total Special Incident Type	0
Grand Total	29



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TO: Chief Daniel Scales
FROM: Lt. Susanne Williams
DATE: March 02, 2017
SUBJECT: February 2017 B Shift Report

Completed Projects:

- Training
- Quality Assurance
- EMS Orders and Distribution

Ongoing Projects:

- EMS Quality Assurance
- Truck Maintenance
- Training
- Property Checks

Upcoming Projects:

- EMS Clearing

Completed Training:

- EMS training
- Driver's training.
- Target Safety
- Equipment Training
- Physical training
- Extrication Training

Upcoming Training:

- Target Safety
- Physical Training
- EMS Training
- Burn Building



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TO: Chief Dan Scales

FROM: Lt. Mike Young

DATE: March 4, 2017, 2017

SUBJECT: February 2017 Shift Report for "C" Shift

Completed Projects:

- Monthly EMS checks on vehicles

Ongoing Projects:

- Target Safety modules and daily activities logging
- Daily vehicle, station and equipment maintenance
- Daily Property Checks List
- Quartermaster activities
- Opening and closing of Town parks and properties

Upcoming Projects:

- Hydrant maintenance
- Annual Capital Purchases

New Equipment Put in Service:

- Pike Pole on Engine 78

Completed Training:

- Target Safety modules
- Extrication training

Upcoming Training:

- Daily Physical Fitness Training
- Burn building training



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TO: Chief Dan Scales

FROM: FF/PM Kyle Oberst

DATE: 03/05/2017

SUBJECT: February Operational Volunteer Monthly Report

Activity Log

Ryan Burke – 48 Hours
- Truck check out, training

Chris Ballinger - 0 Hours
- Due to full time job, was unable to make it this month.

Sheamus Vessel – 29 Hours
- Ladder checks, training.



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TO: Chief Scales

FROM: DE Brooks

DATE: 03-03-2017

SUBJECT: February 2017 training hours report

- **Aggregate Completions Report**
- Report executed 03/03/2017
- Users: 8 selected users
- Assignment Type: All Assignments
- Completion Dates: From 02/01/2017 To 02/28/2017

First Name	Last Name	Employee ID	Completions	Tag	Duration (hours)
John	Brooks	PI331	62	TOTAL	43.38
John	Brooks	PI331	11	not tagged	5.5
John	Brooks	PI331	0	ems	0
John	Brooks	PI331	45	company training	27.88
John	Brooks	PI331	3	officer training	3
John	Brooks	PI331	13	driver/operator training	7.5
John	Brooks	PI331	0	hazardous materials	0
John	Brooks	PI331	0	recruit training	0
John	Brooks	PI331	0	driver training	0
John	Brooks	PI331	0	facility training	0
John	Brooks	PI331	0	specialty training	0
John	Brooks	PI331	1	facilities training	5
Cheryl	Herren	PI321	28	TOTAL	18
Cheryl	Herren	PI321	15	not tagged	7.5
Cheryl	Herren	PI321	0	ems	0
Cheryl	Herren	PI321	11	company training	5
Cheryl	Herren	PI321	0	officer training	0
Cheryl	Herren	PI321	1	driver/operator training	.5
Cheryl	Herren	PI321	0	hazardous materials	0
Cheryl	Herren	PI321	0	recruit training	0

Cheryl	Herren	PI321	0	driver training	0
Cheryl	Herren	PI321	0	facility training	0
Cheryl	Herren	PI321	0	specialty training	0
Cheryl	Herren	PI321	1	facilities training	5
Igor	Kojadinovic	PI448	36	TOTAL	33.9
Igor	Kojadinovic	PI448	5	not tagged	2.5
Igor	Kojadinovic	PI448	8	ems	13
Igor	Kojadinovic	PI448	22	company training	13.4
Igor	Kojadinovic	PI448	0	officer training	0
Igor	Kojadinovic	PI448	8	driver/operator training	4
Igor	Kojadinovic	PI448	0	hazardous materials	0
Igor	Kojadinovic	PI448	0	recruit training	0
Igor	Kojadinovic	PI448	0	driver training	0
Igor	Kojadinovic	PI448	0	facility training	0
Igor	Kojadinovic	PI448	0	specialty training	0
Igor	Kojadinovic	PI448	1	facilities training	5
Kyle	Oberst	PI338	52	TOTAL	39.8
Kyle	Oberst	PI338	10	not tagged	5
Kyle	Oberst	PI338	8	ems	16
Kyle	Oberst	PI338	33	company training	13.8
Kyle	Oberst	PI338	0	officer training	0
Kyle	Oberst	PI338	10	driver/operator training	5
Kyle	Oberst	PI338	0	hazardous materials	0
Kyle	Oberst	PI338	0	recruit training	0
Kyle	Oberst	PI338	0	driver training	0
Kyle	Oberst	PI338	0	facility training	0
Kyle	Oberst	PI338	0	specialty training	0
Kyle	Oberst	PI338	1	facilities training	5
Kevin	Scheer	PI304	41	TOTAL	26.23
Kevin	Scheer	PI304	6	not tagged	3
Kevin	Scheer	PI304	4	ems	4
Kevin	Scheer	PI304	24	company training	11.23
Kevin	Scheer	PI304	0	officer training	0
Kevin	Scheer	PI304	13	driver/operator training	6.5
Kevin	Scheer	PI304	0	hazardous materials	0
Kevin	Scheer	PI304	0	recruit training	0
Kevin	Scheer	PI304	0	driver training	0
Kevin	Scheer	PI304	0	facility training	0
Kevin	Scheer	PI304	0	specialty training	0
Kevin	Scheer	PI304	1	facilities training	5
Pete	Steffen	PI446	53	TOTAL	42.98
Pete	Steffen	PI446	5	not tagged	2.5
Pete	Steffen	PI446	3	ems	3
Pete	Steffen	PI446	22	company training	11.98
Pete	Steffen	PI446	4	officer training	4
Pete	Steffen	PI446	18	driver/operator training	15

Pete	Steffen	PI446	3	hazardous materials	3
Pete	Steffen	PI446	0	recruit training	0
Pete	Steffen	PI446	0	driver training	0
Pete	Steffen	PI446	0	facility training	0
Pete	Steffen	PI446	0	specialty training	0
Pete	Steffen	PI446	1	facilities training	5
Susanne	Williams	PI320	66	TOTAL	53.25
Susanne	Williams	PI320	16	not tagged	8
Susanne	Williams	PI320	3	ems	6
Susanne	Williams	PI320	37	company training	22.25
Susanne	Williams	PI320	5	officer training	5
Susanne	Williams	PI320	11	driver/operator training	7
Susanne	Williams	PI320	0	hazardous materials	0
Susanne	Williams	PI320	0	recruit training	0
Susanne	Williams	PI320	0	driver training	0
Susanne	Williams	PI320	0	facility training	0
Susanne	Williams	PI320	0	specialty training	0
Susanne	Williams	PI320	2	facilities training	9
Mike	Young	PI319	55	TOTAL	43.8
Mike	Young	PI319	10	not tagged	5
Mike	Young	PI319	3	ems	5
Mike	Young	PI319	32	company training	19.8
Mike	Young	PI319	9	officer training	9
Mike	Young	PI319	10	driver/operator training	5
Mike	Young	PI319	0	hazardous materials	0
Mike	Young	PI319	0	recruit training	0
Mike	Young	PI319	0	driver training	0
Mike	Young	PI319	0	facility training	0
Mike	Young	PI319	0	specialty training	0
Mike	Young	PI319	1	facilities training	5