



MEMORANDUM
TOWN OF PONCE INLET
OFFICE OF THE FIRE CHIEF

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Jeaneen Witt, Town Manager
 From: Daniel Scales, Fire Chief
 Date: January 4, 2020
 Subject: December 2020 Fire Department Incident Information

Below is the breakdown of Fire Department call types for the month of December 2020. Included is additional information on calls requiring outside agency assistance and out-of-district requests that were cancelled enroute.

Description	Count
Total Monthly Fire Department Calls:	37
Incidents requiring outside agency assistance (not included in total)	1
Total Fire Service Calls:	15
Dispatched & Cancelled enroute	4
<i>Out-of-district calls cancelled enroute (included above)</i>	2
Service Calls	6
Good Intent Calls	1
Fire Alarms – System Malfunction	2
Hazardous Conditions	1
Rubbish Fire	1
Total EMS Calls:	22
Transport Calls	18
Transported to Daytona Beach Halifax	7
Transported to Port Orange Halifax	10
Transported to Deltona Halifax	0
Transported to Advent Daytona	1
<i>Out of District Transports (included in total transports)</i>	0
Other Medical Incidents: non-transports	4
Total EMS Transports Year-to-Date	243
In-District EMS Transports (included in YTD)	183
Out-of-District EMS Transports (included in YTD)	60
Fire Prevention:	
Fire Inspections	5
Fire Plan Reviews	6



MEMORANDUM
TOWN OF PONCE INLET – OFFICE OF THE DEPUTY FIRE CHIEF

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

Date: January 11, 2021

To: Chief Dan Scales

From: Deputy Chief Noble J. Taylor

Re: Monthly report December 2020

Fire Plan Reviews-6

Fire Inspections-5

One fire with damage and cost-4623 Riversedge Village Lane, PI, FL 32127

On December 31, 2020 at 22:10 hours, E-78 and M-78 responded emergency to a fire alarm at the address stated above. On arrival the crew noted the fire alarm was sounding, the fire pump was running and a citizen advised the Lt. "sprinklers were putting out a fire in the trash dumpster" Lt. Young investigated and discovered that a lone sprinkler head in the trash dumpster room was extinguishing a fire. Lt. Young then moved to the nearest isolation valve and closed it to prevent further water damage as the fire was out at that point. E-78 and M-78 then rolled the dumpster out of the building. Lt. Young then instructed Central to contact C-79 by phone, which they did at 22:18 hours and C-79 arrived at 22:36 hours. After assessing the situation including the fire area, FACP, FP room and a fifth-floor mechanical room, C-79 advised C-78 of the situation and assured him that it was under control and he did not need to respond. There were no injury or fatality at the scene of this fire. One sprinkler head fused and was replaced in the trash dumpster room, a TYCO K-14, ELO pendant with 7/8" orifice. The smoke detector was ruined by water in the room and was removed and taken offline in the fully addressable panel, a Notifier AFP-200. This detector was removed by the alarm contractor, DynaFire and then replaced and placed back online on 1-4-2021, the next business day. After replacement of the sprinkler head, the isolation valve was opened slowly and the cross-main refilled without incident. The fire pump was placed in automatic per the instructions on the panel. It took several minutes to obtain an "alarm acknowledge and alarm silence" on the FACP, which resulted in an ongoing alarm condition. After several try's the FACP finally displayed the acknowledge and

silence and the FACP was then cleared and placed in full service without further incident.

Upon investigation of the cause and origin of the fire, spent fireworks (photo #3,4,6,7,8,9,10,11,12) had been placed in the dumpster after having been fired outside. These fireworks were still hot and then caught the existing trash in the dumpster on fire. The area in question was under surveillance. C-79 summoned a PIPD officer to the scene to show the evidence of fire to the officer. The officer stated that since the fire was started without malicious intent that it was not criminal in nature.

C-79 ordered the dumpster left outside until the smoke detector was replaced, no trash chute use until further notice and that the management remind all residents that fireworks are not allowed and are illegal in Ponce Inlet. After the smoke detector was replaced, the use of the dumpster and trash chute was returned to normal use.

In summary: This fire was unintentional, the **cause** was due to a careless act of placing hot, burning fireworks remains in an interior trash dumpster by a person or persons that should have known not to do this. The point of **origin** was in a steel trash dumpster in the parking garage of a five story multi-family building that is comprised of 32 units. There were no injury or fatality to any civilian or fire personnel at this incident. It is estimated that this incident cost less than \$1,000.00 in sprinkler, alarm and detection devices, including the service call.

Most Respectfully,

Deputy Chief N.J. Taylor/Fire Marshal



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To: Deputy Chief Taylor
From: Lieutenant George
Date: 1/06/2021
Subject: December 2020 A-Shift Report

Completed Projects:

1. Disinfected Edgewater's Ambulance that we borrowed with the new disinfectant machine
2. EMS vehicles supplies check out
3. Disinfected stretcher and power assist base
4. Filled low SCBA bottles
5. Checked out SCBA air packs
6. Lubricated the pump primmer on E-78 freed up handle

Ongoing Projects:

1. Target Safety
2. Community Health / BP Checks

Completed Training:

1. Computer and network safety
2. Fire pump training
3. Building construction training
4. Volusia County EMS protocol training
5. Target safety training



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TO: Deputy Chief Taylor
FROM: Lt. Susanne Severson
DATE: January 2, 2021
SUBJECT: December 2020 B Shift Report

Completed Projects:

- Quality Assurance
- EMS Orders and Distribution
- Quarterly State Data

Ongoing Projects:

- EMS Quality Assurance
- Truck Maintenance
- Training
- Daily Duties
- Capital Projects

Training:

- EMS training
- Driver training.
- Target Safety
- Physical Fitness/Training
- Hose Training
- Standpipe training



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To: Deputy Chief Noble Taylor
From: Lieutenant Mike Young
Date: December 31, 2020
Subject: December Shift Report for "C" shift

Completed Projects:

- Monthly EMS check outs
- Vehicle maintenance for various issues

Ongoing Projects:

- Target Safety modules and daily activities logging
- Daily vehicle, station and equipment maintenance

Completed Training:

- Target Safety, and KnowB4 modules
- Protocol and EMS training
- Pump Operations hands-on

Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

Jan 6, 2021 12:17 PM

Shared with:

Not Shared

Filters:

Users: 12 selected

Type: All Assignments

Completion Date Range: From 12/01/2020 To 12/31/2020

User Status: Active, Offline

First Name	Last Name	Employee ID	Completions	Duration (hours)
John	Brooks	PI331	69	49.22
Fadi	Fattouh	PI1305	31	22.4
Derek	George	PI303	21	11.4
Cheryl	Herren	PI321	25	14.82
Igor	Kojadinovic	PI448	32	16.98
Kyle	Oberst	PI338	13	11.16
Ray	Plumley	PI501	110	73.93
Susanne	Severson	PI320	17	9.58
Pete	Steffen	PI446	36	31.32
Steven	Tornelli	S5874	50	31.89
Dominic	Vescovi	PI1342	30	18.23
Mike	Young	PI319	49	24.89



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The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Chief Scales

From: Becky Hugler, Office Manager/Town Website Administrator

Date: 01/05/2021

Subject: December 2020 Administrative Duties

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- Payroll/ Two times this month
 - Accounts/PO's -weekly for Fire Department
 - Updated OT log- once a week, Filled 6 Shifts for Personal Leave, Updated budget spreadsheets FD
 - Posted all departments monthly reports to website
 - Scanned all documentation for purchase orders into Tyler Content Management
 - Assisted Jackie French with taping of the virtual tree lighting with the Town Mayor
 - Assisted the Public Works Department with the holiday decorations in front of the fire department
 - Organized the decoration of the trailer to be used for the Santa Ride 2020
 - Moderated by Zoom the Town Council, Cultural Services, Code Board and Planning Board workshop and Planning Board meetings and trained Peg Hunt
 - Ordered COVID supplies for the Town as needed, copied Finance Department (disposable masks)
 - Attended the Safety Committee meeting, zoomed in vendors for the meeting
 - Entered last of certifications into Target Solutions and put copy in files
 - Ordered paramedic patches
 - Placed uniform orders for new fiscal year with several different vendors and distributed items as they arrived. Took job shirts to cleaners to have velcro sewn on for nametags (2nd set)
 - Attended virtual Code Red training
 - Assisted at the Police Department to cover the front desk while Office Manager and Police Chief do Office Specialist interviews
 - Covered at the Police Department while Office Manager was on vacation
 - Make new ID for promoted Lieutenant at the Police Department