



MEMORANDUM
TOWN OF PONCE INLET
OFFICE OF THE FIRE CHIEF

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Jeaneen Witt, Town Manager
From: Daniel Scales, Fire Chief
Date: April 7, 2022
Subject: March 2022 Fire Department Report

Attached to this memo are the following items.

- Department incident summary for the month of March (with graph)
- Report from the Deputy Fire Chief/Fire Marshal summarizing his activities for the month as well as the three duty shifts
- March fire training summary for the fire department
- Summary of activities from fire department Office Manager

The Ponce Inlet Fire Department (PIFD) responded to 91 incidents for the month of March, with 63 of the responses falling under the EMS category.

The fire department did not respond to any fire incident in Ponce Inlet. No significant damage occurred. The engine company did not respond to any out-of-district fire related incidents.

The fire department transported 52 patients in March: 12 transports from Ponce Inlet, 40 from out-of- district; the average number of transports in 24 hours was 1.7. There were 3 times in March that Ponce Inlet needed an outside agency to transport; once while transporting a Ponce Inlet patient, and two occurring while the fire department was transporting a patient originating outside Ponce Inlet. Note: The Ponce Inlet Fire Department has a minimum staffing requirement of 4 shift personnel; while 2 personnel may be sent for an out-of- district transport, 2 personnel remain in town and the county performs reciprocal transport until our ambulance returns.

The fire department is continuing to focus on improving out turnout times. The turnout data is included with the other call related information. The fire department's goal is to have the 90th percentile time for both medical and fire calls meet the NFPA standards. The department averages for March close to the NFPA standard. We continue to see improvements in reaching our fire and EMS response 90th percentile goal. The fire department is continuing to work on improving the reporting equipment responsiveness as well as increasing awareness of the crews to the time spent on getting the vehicles underway to emergency calls.

The fire department received the bunker gear washing machine in late March, but we are still waiting on delivery of the vehicle exhaust system. We anticipate installation of the bunker gear washing machine to occur in April, with the delivery and installation of the vehicle exhaust system sometime over the next few months.

The Ponce Inlet Fire Department continues to work on the accreditation process, completion the final draft of modules 1 and 2 of the Community Risk Assessment/Standard of Cover document. The team will be attending an accreditation workshop with the technical advisory team in early April, with a community meeting facilitated by the accreditation team occurring around the same time.

Projects that the fire department has for the upcoming month will be hydrant maintenance, participating and in a high-rise training exercise with neighboring fire departments.



MEMORANDUM
TOWN OF PONCE INLET – OFFICE OF THE DEPUTY FIRE CHIEF

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

Date: 4-13-2022

To: Chief Scales

From: Deputy Chief N.J. Taylor, Fire Marshal

Re: March monthly report

Fire Mutual Aid

No incidents

Fire Plan Reviews

Fire-6-fire sprinkler additions (NFPA 13), new residential construction (NFPA 13D) and photovoltaic (solar) systems (NFPA 70). Met with Planning to discuss the Pacetti House access and fire protection improvements going forward.

Reviewed the Rains Drive ROW vacate proposal.

Fire Inspections

Fire – 22-Final prior to Use and Occupancy, BTR and Above Ceiling inspections prior to concealment of sprinkler supply branch lines. One solar hot water system.

Fire Hydrants have been checked and operated with notes of what needs attention first.

Fire Investigations

No incidents

Logistics/EMS

Vector Check it system in use 100% now.

New extractor has arrived for TO gear cleaning, working with plumber and electrician to have it installed.

Training

Vehicle extrication at NSB with SERF partners.

A,B and C Duty Shifts

- ePCR Training
- Monthly EMS check outs
- Vehicle maintenance and repairs for various issues
- Target Safety, and KnowB4 modules
- Protocol and EMS training, one FF/Paramedic cleared with the Medical Director
- New FDC caps placed in Jetty Park

Most Respectfully,
Deputy Chief N.J. Taylor, Fire Marshal

Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

Apr 13, 2022 9:41 AM

Shared with:

Not Shared

Filters:

Users: 11 selected

Type: All Assignments

Completion Date Range: From 03/01/2022 To 03/31/2022

User Status: Active, Offline

First Name	Last Name	Completions	Duration (hours)
Ariel	Jackson	47	19.97
Branden	Garcia	50	28.22
Fadi	Fattouh	23	9.9
Igor	Kojadinovic	45	18.72
John	Juliano	84	51.96
Juan	Millan	42	23.56
Mike	Young	44	29.06
Pete	Steffen	54	36.48
Ray	Plumley	84	62.28
Steven	Tornelli	48	29.81
Susanne	Severson	40	29.25



MEMORANDUM
TOWN OF PONCE INLET
FIRE DEPARTMENT

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Chief Dan Scales
From: Becky Hugler, Office Manager
Date: April 1st, 2022
Subject: Monthly Report for March 2022

- Payroll for Fire Department
- Invoices/PO's daily for Fire Department
- Updated OT log- twice a week
- Filled 20 Shifts for Personal Leave, B Shift open spot
- Posted all departments monthly reports to website
- Added and deleted Town employees to the website, the FEMA class spreadsheet, and Code Red
- Scanned all documentation for purchase orders into Tyler Content Management
- Continue with ADA compliance conversion on Town website
- Updated Community Center and Town calendar on website
- Assisted Cultural Services Manager in organizing Easter Egg hunt and attended special event committee meeting
- Ordered new extrication gloves
- Set up notifications for email reminders to go out for Cultural Services events for April and May
- Attend Accreditation workgroup with Chief Scales and Deputy Chief Taylor twice each week, worked on modules, organized workshop for April 6th, sent out invites
- Attended Promotional process meeting with contracted company to learn process
- Beginning stages of web redesign. Attended a team meeting. Met with Town Manager on app design project
- Registered for class at Daytona State
- Attended Safety Committee Meeting
- Shopping with Cultural Services Manager for the Volunteer Appreciation Dinner