



MEMORANDUM
TOWN OF PONCE INLET
OFFICE OF THE FIRE CHIEF

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Jeaneen Witt, Town Manager
From: Daniel Scales, Fire Chief
Date: June 6, 2022
Subject: May 2022 Fire Department Report

Attached to this memo are the following items.

- Department incident summary for the month of May (with graph)
- Report from the Deputy Fire Chief/Fire Marshal summarizing his activities for the month as well as the three duty shifts
- May fire training summary for the fire department
- Summary of activities from fire department Office Manager

The Ponce Inlet Fire Department (PIFD) responded to 103 incidents for the month of May, with 68 of the responses falling under the EMS category.

The fire department did not respond to one fire incident (small grass fire) in Ponce Inlet. No significant damage occurred. The engine company did not respond to any out-of-district fire related incidents, and 1 out-of-district EMS response..

The fire department transported 53 patients in May: 18 transports from Ponce Inlet, 35 from out-of- district; the average number of transports in 24 hours was 1.7. There were 6 times in May that Ponce Inlet needed an outside agency to transport; 4 times while transporting a Ponce Inlet patient, and 2 occurring while the fire department was transporting a patient originating outside Ponce Inlet. Note: The Ponce Inlet Fire Department has a minimum staffing requirement of 4 shift personnel; while 2 personnel may be sent for an out-of- district transport, 2 personnel remain in town and the county performs reciprocal transport until our ambulance returns.

The fire department is continuing to focus on improving out turnout times. The turnout data is included with the other call related information. The fire department's goal is to have the 90th percentile time for both medical and fire calls meet the NFPA standards. The department averages for May close to the NFPA standard. We continue to see improvements in reaching our fire and EMS response 90th percentile goal. The fire department is continuing to work on improving the reporting equipment responsiveness as well as increasing awareness of the crews to the time spent on getting the vehicles underway to emergency calls.

The Ponce Inlet Fire Department continues to work on the accreditation process, The team continues to meet work on the remaining modules of the Community Risk Assessment/Standard of Cover document.

In May, The fire department completed a promotional process for our current shift position vacancies. The process was facilitated by a third-party evaluation company that included a practical and written evaluation process. Outside evaluators from neighboring and out-of-county fire departments evaluated all promotional candidates. The process not only produced a vetted promotions list, but also provided valuable experience in the promotional process for all involved.

Below are the individuals that will be advancing to the new positions effective June 19.

Driver/Engineer A shift – Igor Kojadinovic

Driver/Engineer B shift – Ray Plumley

Lieutenant C shift – Steve Tornelli

Hydrant maintenance was also completed in May.

The fire department continues to monitor the tropics for the upcoming hurricane season. We recommend that you check the Town's website for information on storm related details.

www.ponce-inlet.org



MEMORANDUM
TOWN OF PONCE INLET – OFFICE OF THE DEPUTY FIRE CHIEF

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

Date: 6-3-2022

To: Chief Scales

From: Deputy Chief N.J. Taylor, Fire Marshal

Re: May monthly report

Fire Mutual Aid- No incidents

Fire Plan Reviews-Fire-2-fire sprinkler additions (NFPA 13), new residential construction (NFPA 13D) and photovoltaic (solar) systems (NFPA 70). Although there were two fire plans reviewed, one of those had four re-submittals due to each one not supplying enough data to review the entire project for approval (4950 S. Peninsula) This was finally approved for construction on 6-1-22.

Fire Inspections

Fire – 13-Final prior to Use and Occupancy, BTR and Above Ceiling inspections prior to concealment of sprinkler supply branch lines. One PV system. 6 food truck inspections. Fire Hydrant maintenance is complete.

Fire Investigations-No incidents

Logistics/EMS

Vector Check it system is in use each day.

New extractor- still getting quotes from vendors for concrete work on the drain assembly.

Conduit has been placed and power to the machine is on.

E78 was at Maudlin in Daytona Beach for a new turbo, head gasket and A/C overhaul. It is back and everything works great.

M78 was set to go to NSB Ford on 5-23-22 for a transmission recall, less than a four-hour repair. After making the appointment, on the day of service, Mullinax Ford informed us that they cannot work on an F-450 because it is too large. They referred us to Gary Yoeman Ford in Daytona, they are securing parts and will call us when they can schedule the med unit for this warranty work.

Training

Engine positioning, hose lay, pumping operations and driver training on the Engine, Med unit and Attack 78. Started PALS and ACLS on May 31.

.A,B and C Duty Shifts

EMS check outs, Target Safety, KnowB4 modules

Most Respectfully,
Deputy Chief N.J. Taylor, Fire Marshal

Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

Jun 1, 2022 9:33 AM

Shared with:

Not Shared

Filters:

Users: 9 selected

Type: All Assignments

Completion Date Range: From 05/01/2022 To 05/31/2022

User Status: Active, Offline

First Name	Last Name	Completions	Duration (hours)
Ariel	Jackson	75	31.2
Branden	Garcia	23	15.32
Fadi	Fattouh	19	17.74
Igor	Kojadinovic	52	28.8
John	Juliano	64	43.72
Mike	Young	44	27.14
Ray	Plumley	127	103.09
Steven	Tornelli	69	46.88
Susanne	Severson	45	39.5



MEMORANDUM
TOWN OF PONCE INLET
FIRE DEPARTMENT

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Chief Dan Scales
From: Becky Hugler, Office Manager
Date: June 1, 2022
Subject: Monthly Report for May 2022

- Payroll/ Two times this month
- Invoices/PO's daily for Fire Department, scanned all documentation for purchase orders into Tyler Content Management
- Updated OT log- twice a week
- Filled 30 Shifts for Personal Leave
- Posted all departments monthly reports to website
- Added and deleted Town employees to the website, the FEMA class spreadsheet, and Code Red
- Continue with ADA compliance conversion on Town website
- Updated Community Center and Town calendar on website
- Reviewed sample mobile app with Town Manager
- Onboarded 2 new employees (ordered uniforms, placed them on schedule, collected certifications, scheduled orientations, scheduled bunker gear sizing appointment)
- Made Town ID's for 2 new employees at FD
- Attended budget meeting with Town Manager and Fire Chief
- Set up promotional testing at Town Hall
- Schedule hose, ladder, hurst annual testing
- Posted election information to website
- FAMILY VACATION 😊