



MEMORANDUM
TOWN OF PONCE INLET
OFFICE OF THE FIRE CHIEF

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Jeaneen Witt, Town Manager
From: Daniel Scales, Fire Chief
Date: July 13, 2022
Subject: June 2022 Fire Department Report

Attached to this memo are the following items.

- Department incident summary for the month of June (with graph)
- Report from the Deputy Fire Chief/Fire Marshal summarizing his activities for the month as well as the three duty shifts
- June fire training summary for the fire department
- Summary of activities from fire department Office Manager

The Ponce Inlet Fire Department (PIFD) responded to 110 incidents for the month of June, with 64 of the responses falling under the EMS category.

The fire department did not respond to any fires in Ponce Inlet.

The fire department transported 48 patients in June: 12 transports from Ponce Inlet, 36 from out-of-district; the average number of transports in 24 hours was 1.6. There were 2 times in June that Ponce Inlet needed an outside agency to transport; 1 time while transporting a Ponce Inlet patient, and 1 occurring while the fire department was transporting a patient originating outside Ponce Inlet. Note: The Ponce Inlet Fire Department has a minimum staffing requirement of 4 shift personnel; while 2 personnel June be sent for an out-of-district transport, 2 personnel remain in town and the county performs reciprocal transport until our ambulance returns.

Fire Department turnout data is included with the other call related information. The fire department's goal is to have the 90th percentile time for both medical and fire calls meet the NFPA standards. The department averages for June close to the NFPA standard. The fire department is continuing to work on improving the reporting equipment responsiveness as well as increasing awareness of the crews to the time spent on getting the vehicles underway to emergency calls.

The Ponce Inlet Fire Department continues to work on the accreditation process, completing modules 1 and 2 of the Community Risk Assessment/Standard of Cover. The team continues to

meet and work on the remaining modules of the Community Risk Assessment/Standard of Cover document. Module 3 is currently in draft form, soon to be completed.

In June, the fire department completed the installation of the vehicle exhaust system as well as the bunker gear washing machine.

As the newly promoted officers of the department assume their new roles, all personal have begun intensive shift training to help hone fundamental firefighting skills, as well as developing crew communication and coordination.

The fire department continues to monitor the tropics for the current hurricane season. We recommend that you check the Town's website for information on storm related details.
www.ponce-inlet.org



MEMORANDUM
TOWN OF PONCE INLET – OFFICE OF THE DEPUTY FIRE CHIEF

THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.

Date: 7-14-2022

To: Chief Scales

From: Deputy Chief N.J. Taylor, Fire Marshal

Re: June monthly report

Fire Mutual Aid- No incidents

Fire Plan Reviews-Fire-5-fire sprinkler additions (NFPA 13), new residential construction (NFPA 13D) and photovoltaic (solar) systems (NFPA 70).

Fire Inspections

Fire – 3-Final prior to Use and Occupancy, BTR and Above Ceiling inspections prior to concealment of sprinkler supply branch lines. One PV system.

Fire Investigations-No incidents

Logistics/EMS

Vector Check it system is in use each day.

New extractor- is installed and use will begin soon.

Gary Yoeman Ford in Daytona, completed the warranty work on M78 on June 23.

Attack 78 is back in quarters after getting a new turbocharger.

Training

Engine positioning, hose lay, pumping operations and driver training on the Engine, Med unit and Attack 78. PALS and ACLS completed prior to June 15.

Firefighter/Paramedic Juan Abad is cleared for stand alone duty by the Medical Director.

Dr. Gershen took over from Dr. Springer as Medical Director on June 1.

Working on accreditation with CPSE. Lt. Tornelli is assisting.

A,B and C Duty Shifts

EMS check outs, Target Safety, KnowB4 modules

Most Respectfully,
Deputy Chief N.J. Taylor, Fire Marshal

Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

Jul 14, 2022 9:53 AM

Shared with:

Not Shared

Filters:

Users: 11 selected

Type: All Assignments

Completion Date Range: From 06/01/2022 To 06/30/2022

User Status: Active, Offline

First Name	Last Name	Completions	Duration (hours)
Ariel	Jackson	50	20.8
Branden	Garcia	39	23.23
Crystal	Austell	77	43.05
Fadi	Fattouh	10	3.74
Igor	Kojadinovic	30	12.48
John	Juliano	84	49.46
Juan	Abad	17	15.41
Mike	Young	53	28.13
Ray	Plumley	130	90.58
Steven	Tornelli	66	40.05
Susanne	Severson	26	17



MEMORANDUM
TOWN OF PONCE INLET
FIRE DEPARTMENT

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Chief Dan Scales
From: Becky Hugler, Office Manager
Date: July 6, 2022
Subject: Monthly Report for June 2022

- Payroll/ Two times this month
- Invoices/PO's daily for Fire Department, scanned all documentation for purchase orders into Tyler Content Management
- Updated OT log- twice a week
- Filled 20 Shifts for Personal Leave
- Posted all departments monthly reports to website
- Added and deleted Town employees to the website, the FEMA class spreadsheet, and Code Red
- Continue with ADA compliance conversion on Town website
- Updated Community Center and Town calendar on website
- Completed design of mobile app and submitted
- Updated budget numbers and submitted to Town Manager
- Made invitations, reserved Chambers, ordered food and assisted Chief Scales with Promotions Ceremony
- Updated election information on website
- Ordered new polos & Velcro name tags for the promoted employees
- Continued to work on accreditation
- Scheduled Juan Abad for paramedic clearing with the County
- Attended a meeting with Town Office Managers to plan the annual employee cookout
- Employee Cookout-shopped for all the food, ordered desserts and trays, set up, clean up
- Coordinated annual pump testing
- Attended quarterly Safety Committee meeting
- Updated all documentation with the state and county with new Medical Director's information
- Attended kick off meeting with Website Re-Design team