



## MEMORANDUM

### TOWN OF PONCE INLET OFFICE OF THE FIRE CHIEF

*The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Mike Disher, Interim Town Manager  
From: Daniel Scales, Public Safety Director  
Date: November 7, 2022  
Subject: October 2022 Fire Department Report

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Attached to this memo are the following items.

- Department incident summary for the month of October (with graph)
- Report from the Deputy Fire Chief/Fire Marshal summarizing his activities for the month as well as the three duty shifts
- October fire training summary for the fire department
- Summary of activities from fire department Office Manager

The Ponce Inlet Fire Department (PIFD) responded to 133 incidents for the month of October, with 76 of the responses falling under the EMS category.

The fire department transported 64 patients in October: 18 transports from Ponce Inlet, 46 from out-of-district; the average number of transports in 24 hours was 2. There were 2 times in October that Ponce Inlet needed an outside agency to transport. The Ponce Inlet Fire Department has a minimum staffing requirement of 4 shift personnel; while 2 personnel will be sent for an out-of- district transport, 2 personnel remain in town and the county performs reciprocal transport until our ambulance returns.

Fire Department turnout data is included with the other call related information. The fire department's goal is to have the 90<sup>th</sup> percentile time for both medical and fire calls meet the NFPA standards. In October, the fire department met the 90<sup>th</sup> percentile for fire responses. The 90<sup>th</sup> percentile for fire department EMS responses for October was close to the NFPA standard.

The accreditation team continues to meet and work on the remaining modules of the Community Risk Assessment/Standard of Cover document. Module 3 has been completed, with the team beginning work on the final three modules of the Community Risk Assessment/Standard of Cover document.

In October the crews continued to work on honing basic firefighting skills, focusing on improving turnout times, ladder deployment, and firefighting operations.

The Ponce Inlet Fire Department was actively involved in hurricane Ian recovery efforts for the month of October. Deputy Chief Taylor was deployed to Lee County for a seven-day deployment assisting with life safety inspections of impacted properties. Chief Taylor also assisted the New Smyrna Beach Building Department with property inspection of homes flooded as a result of Hurricane Ian.

To provide the public with more fire department response data, we are including hyperlinks to heat maps of the various fire department responses. The intent of the heat maps is to demonstrate concentrations of calls within the community. This is a requirement of the accreditation process. Links to the heat maps can also be found on the Town's website under the fire department section.

NOTE: Each map link will launch in an individual web browser.

Link to Ponce Inlet's October fire department call responses:

[https://app.mapline.com/map/map\\_61025dd/Qz9OPxUUPz8UPz8UPmgUTz86dD99Pz8UPz83PwJtPz8uP15bPy](https://app.mapline.com/map/map_61025dd/Qz9OPxUUPz8UPz8UPmgUTz86dD99Pz8UPz83PwJtPz8uP15bPy)

Link to Ponce Inlet's October EMS call type responses:

[https://app.mapline.com/map/map\\_7a193e83/PR4UbT8cR3ULZTVLPz8UND8hP1RXGlgUJvcUP1kIPz8LFCN2LT](https://app.mapline.com/map/map_7a193e83/PR4UbT8cR3ULZTVLPz8UND8hP1RXGlgUJvcUP1kIPz8LFCN2LT)

Link to Ponce Inlet's October fire call type responses:

[https://app.mapline.com/map/map\\_a6d0be7/P2YUYwkbGj8ETT85LkIUZD9YPz87Pz8oPzgUPz9KGGEUJz8UPz](https://app.mapline.com/map/map_a6d0be7/P2YUYwkbGj8ETT85LkIUZD9YPz87Pz8oPzgUPz9KGGEUJz8UPz)



**MEMORANDUM**  
**TOWN OF PONCE INLET – OFFICE OF THE DEPUTY FIRE CHIEF**

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

Date: 11-3-2022

To: Chief Scales

From: Deputy Chief N.J. Taylor, Fire Marshal

**Re: October monthly report**

**Fire Mutual Aid-** No incidents

**Fire Plan Reviews-**Fire-2-fire sprinkler additions (NFPA 13), new residential construction (NFPA 13D) and photovoltaic (solar) systems (NFPA 70).

**Fire Inspections**

Fire – 2-Final(s) prior to Use and Occupancy, BTR and Above Ceiling inspections prior to concealment of sprinkler supply branch lines.

**Fire Investigations-**None

**Logistics/EMS-**Medic 78 was taken to the dealership on October 12 and has had no issues since having this harness replaced.

**Hurricane Ian**

Continued clean up here and in our surrounding area. Deputy Chief Taylor deployed to Fort Myers Beach as a Strike Team Leader for FFMIA to support ESF 4 and 9. With a group of 8 other Fire Inspectors from around the state, the team performed 562 commercial inspections and logged each into a system called “ARC GIS Survey123” this property logging system will be an invaluable tool to the Town in recording our real property locations in latitude and longitude. This will create a property record that is more refined, in the event that Ponce Inlet suffers a high-water incident in the future like the Fort Myers Beach area has had.

**Training**

Weekly training is focusing on: Tools on Tuesday, Pump operations Wednesday and small engine Thursday.

**A,B and C Duty Shifts**

EMS check outs, Target Safety, KnowB4 modules

Most Respectfully,  
Deputy Chief N.J. Taylor, Fire Marshal

# Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

Nov 3, 2022 1:24 PM

Shared with:

Not Shared

Filters:

Users: 12 selected

Type: All Assignments

Completion Date Range: From 10/01/2022 To 10/31/2022

User Status: Active, Offline

<b>First Name</b>	<b>Last Name</b>	<b>Completions</b>	<b>Duration (hours)</b>
Ariel	Jackson	36	15.56
Branden	Garcia	30	16.4
Crystal	Austell	35	18.56
Fadi	Fattouh	37	19.07
Igor	Kojadinovic	20	14.24
John	Juliano	90	61.96
Juan	Abad	52	22.3
Mike	Young	32	16.48
Pete	Steffen	80	52.97
Ray	Plumley	102	81.86
Steven	Tornelli	38	20.98
Susanne	Severson	17	12.25



**MEMORANDUM**  
**TOWN OF PONCE INLET**  
**FIRE DEPARTMENT**

*The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Chief Dan Scales  
From: Becky Hugler, Office Manager  
Date: November 2, 2022  
Subject: Monthly Report for October 2022

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- Payroll/ Two times this month
- Invoices/PO's daily for Fire Department, scanned all documentation for purchase orders into Tyler Content Management
- Updated OT log- twice a week
- Filled 20 Shifts for Personal Leave
- Posted all departments monthly reports to website
- Added and deleted Town employees to the website, the FEMA class spreadsheet, and Code Red
- Continue with ADA compliance conversion on Town website
- Updated Community Center and Town calendar on website
- Continued with website redesign project-design concept meeting with Randy and Adam
- Closed out fiscal year 21-22 for IT and FD
- Worked with Lindsay and Jennifer on finance software training
- Attended a training session held by Incode at the Community Center
- Took photos at the Halloween Children's party
- Continued to work on accreditation
- Sent email to crews for uniform needs, compiled list and began ordering items
- Add all town events to calendar on website and set up email notifications
- IT Budget meeting with IT Director and Lindsay
- Renew all paramedic and emt license's online with the state