



## MEMORANDUM

### TOWN OF PONCE INLET OFFICE OF THE FIRE CHIEF

*The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Mike Disher, Interim Town Manager  
From: Daniel Scales, Public Safety Director  
Date: December 6, 2022  
Subject: November 2022 Fire Department Report

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Attached to this memo are the following items.

- Department incident summary for the month of November (with graph)
- Report from the Deputy Fire Chief/Fire Marshal summarizing his activities for the month as well as the three duty shifts
- November fire training summary for the fire department
- Summary of activities from fire department Office Manager

The Ponce Inlet Fire Department (PIFD) responded to 88 incidents for the month of November, with 53 of the responses falling under the EMS category.

The fire department transported 46 patients in November: 11 transports from Ponce Inlet, 35 from out-of-district; the average number of transports in 24 hours was 1.3. There was 1 time in November that Ponce Inlet needed an outside agency to transport. The Ponce Inlet Fire Department has a minimum staffing requirement of 4 shift personnel; while 2 personnel will be sent for an out-of-district transport, 2 personnel remain in town and the county performs reciprocal transport until our ambulance returns.

Fire Department turnout data is included with the other call related information. The fire department's goal is to have the 90<sup>th</sup> percentile time for both medical and fire calls meet the NFPA standards. In November, the fire department met the 90<sup>th</sup> percentile for fire responses. The 90<sup>th</sup> percentile for fire department EMS responses for November was close to the NFPA standard.

Early in November, the fire department dealt with the impacts of hurricane Nicole on the town. While this event primarily impacted our coast, our crews were ready for any storm related events.

In November the crews continued to work on honing basic firefighting skills, focusing on improving turnout times, basic engine, and firefighting operations.

To provide the public with more fire department response data, we are including hyperlinks to heat maps of the various fire department responses. The intent of the heat maps is to demonstrate concentrations of calls within the community. This is a requirement of the accreditation process. Links to the heat maps can also be found on the Town's website under the fire department section.

NOTE: Each map link will launch in an individual web browser.

Link to Ponce Inlet's November fire department call responses:

[https://app.mapline.com/map/map\\_61025dd/Qz9OPxUUPz8UPz8UPmgUTz86dD99Pz8UPz83PwJtPz8uP15bPy](https://app.mapline.com/map/map_61025dd/Qz9OPxUUPz8UPz8UPmgUTz86dD99Pz8UPz83PwJtPz8uP15bPy)

Link to Ponce Inlet's November EMS call type responses:

[https://app.mapline.com/map/map\\_7a193e83/PR4UbT8cR3ULZTVLPz8UND8hP1RXGlgUJvcUP1kIPz8LFCN2LT](https://app.mapline.com/map/map_7a193e83/PR4UbT8cR3ULZTVLPz8UND8hP1RXGlgUJvcUP1kIPz8LFCN2LT)

Link to Ponce Inlet's November fire call type responses:

[https://app.mapline.com/map/map\\_a6d0be7/P2YUYwkbGj8ETT85LkIUZD9YPz87Pz8oPzgUPz9KGGEUJz8UPz](https://app.mapline.com/map/map_a6d0be7/P2YUYwkbGj8ETT85LkIUZD9YPz87Pz8oPzgUPz9KGGEUJz8UPz)



**MEMORANDUM**  
**TOWN OF PONCE INLET – OFFICE OF THE DEPUTY FIRE CHIEF**

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

Date: 12-7-2022

To: Chief Scales

From: Deputy Chief N.J. Taylor, Fire Marshal

**Re: November monthly report**

**Fire Mutual Aid**- No incidents

**Fire Plan Reviews**-Fire-7-fire sprinkler additions (NFPA 13), new residential construction (NFPA 13D) and photovoltaic (solar) systems (NFPA 70).

**Fire Inspections**

Fire – 6-Final(s) prior to Use and Occupancy, BTR and Above Ceiling inspections prior to concealment of sprinkler supply branch lines.

**Fire Investigations**-None

**Training**

Began weekly training focusing on: Single Engine Fire Attack-Blitz Line NFPA 1410 Evolution #2.

**A,B and C Duty Shifts**

EMS check outs, Target Safety, KnowB4 modules

Most Respectfully,  
Deputy Chief N.J. Taylor, Fire Marshal

# Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

Dec 2, 2022 8:31 AM

Shared with:

Not Shared

Filters:

Users: 12 selected

Type: All Assignments

Completion Date Range: From 11/01/2022 To 11/30/2022

User Status: Active, Offline

<b>First Name</b>	<b>Last Name</b>	<b>Completions</b>	<b>Duration (hours)</b>
Ariel	Jackson	46	23.39
Branden	Garcia	30	16.4
Crystal	Austell	40	26.24
Fadi	Fattouh	33	15.48
Igor	Kojadinovic	57	26.88
John	Juliano	82	61.88
Juan	Abad	17	7.74
Mike	Young	64	34.29
Pete	Steffen	60	47.48
Ray	Plumley	20	20.32
Steven	Tornelli	66	44.8
Susanne	Severson	34	36.75



**MEMORANDUM**  
**TOWN OF PONCE INLET**  
**FIRE DEPARTMENT**

*The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Chief Dan Scales  
From: Becky Hugler, Office Manager  
Date: December 2, 2022  
Subject: Monthly Report for November 2022

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- Payroll/ Two times this month
- Invoices/PO's daily for Fire Department, scanned all documentation for purchase orders into Tyler Content Management
- Updated OT log- twice a week
- Filled 20 Shifts for Personal Leave
- Posted all departments monthly reports to website
- Added and deleted Town employees to the website, the FEMA class spreadsheet, and Code Red
- Continue with ADA compliance conversion on Town website
- Updated Community Center and Town calendar on website
- Continued with website redesign project-design concept meeting, met with Randy and Adam to discuss
- On call for Hurricane Nicole, posted updates as needed
- Closed out blanket PO's as needed
- Continued to work on accreditation
- Met with Jackie to plan Christmas Parade for December
- Continue finance training with Lindsay at the PD, focusing on credit cards
- Add all town events to calendar on website and set up email notifications
- Attended the Christmas Parade Committee meeting